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2003

ANNUAL REPORTS

TOWN OF  
EFFINGHAM  
NEW HAMPSHIRE

2003



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2003

# **Town of Effingham Annual Reports of Officers**

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## TOWN OFFICERS AND OFFICIALS

### SELECTMEN

William Piekut  
Timothy Eldridge  
John Meisner  
Claudia Lamphier

Term Expires 2004  
Term Expires 2005  
Term Expires 2006  
Secretary

Selectmen's Meeting: Tuesday at 5:00 PM

Office Hours: Monday, Tuesday, Thursday 9:00 AM – 2:00 PM; Friday 9:00 AM – Noon.

Office Telephone: 539-7770

Office Fax: 539-7799

Email: toe@worldpath.net

### TOWN CLERK AND TAX COLLECTOR

Marilynn L. Maughan  
Deanna Amaral

Term Expires 2006  
Deputy

Office Hours: Tuesday 8:00 AM – Noon; 3:00 PM – 7:00 PM; Thursday 8:00 AM – 5:00 PM  
Saturday 8:00 AM – Noon.

Office Telephone: 539-7551 Office Fax 539-7799

Email: marilynn\_maughan@earthlink.net

### TREASURER

Laurie J. Caldwell  
Terry Carrier, Deputy

Term Expires 2006

### MODERATOR

Stephen H. Schofield

Term Expires 2004

### TRUSTEE OF TRUST FUNDS

Michael Cauble  
Deirdre G. Byers  
Neil Eric Potter

Term Expires 2004  
Term Expires 2004  
Term Expires 2005

### TRUSTEES OF THE LIBRARY

Frank Keville  
Maureen Spencer  
Patricia Riker

Term Expires 2004  
Term Expires 2005  
Term Expires 2006

### TRUSTEES OF THE CEMETERY

Vacant

## SUPERVISORS OF THE CHECKLIST

Sheila T. Jones	Term Expires 2004
Laurie Carroll	Term Expires 2006
Nancy Surette	Term Expires 2008

## BUDGET COMMITTEE

Arthur Surette	Term Expires 2004
Stanley Drelick	Term Expires 2004
Donald LaChance	Term Expires 2005
Michael Pilkovsky	Term Expires 2005
Michael Cauble	Term Expires 2006
Geneva Thompson	Term Expires 2006

## PLANNING BOARD

Maureen Spencer	Term Expires 2004
Lee Spiller	Term Expires 2004
George Brown	Term Expires 2005
William Stewart	Term Expires 2005
Henry Spencer	Term Expires 2006

## ZONING BOARD OF ADJUSTMENT

Donald LaChance	Term Expires 2004
David Scamans	Term Expires 2004
Lyle Thurston	Term Expires 2005
Jory B. Augenti	Term Expires 2005
Henry Spencer	Term Expires 2006

## HISTORIC DISTRICT COMMISSION

Frank Keville	Term Expires 2004
Paul Potter	Term Expires 2004
Grace Applei	Term Expires 2005
Arleen Gertsen	Term Expires 2005
Andrew Hubbard	Term Expires 2006
William Stewart	Term Expires 2006

## CONSERVATION COMMISSION

Henry Spencer	Fred VanCor	
Emelyn Albert	George Mueller	
Steven Gauthier	alternates: John Edwards	Mark Ritchie David Nicholson

The State of New Hampshire

**Town Warrant**

To the inhabitants of the Town of Effingham in the County of Carroll in said State,  
qualified to vote in town affairs: Polls not to close before 7:00 P.M.

You are hereby notified to meet at Town Hall in said Effingham on Tuesday, the 9<sup>th</sup> day  
of March 2004, next at 11 o'clock in the forenoon to act upon the following subject:

**Article 1.** To choose all necessary town officers for the year ensuing.

1 Moderator	2 year term
1 Selectman	3 year term
1 Trustee of Trust Funds	2 year term
1 Trustee of Trust Funds	3 year term
1 Trustee of the Library	3 year term
1 Supervisor of the Checklist	6 year term
2 Budget Committee Members	3 year term
1 Planning Board Member	2 year term
2 Planning Board Members	3 year term
2 Zoning Board of Adjustment Members	3 year term
1 Cemetery Trustee	1 year term
1 Cemetery Trustee	2 year term
1 Cemetery Trustee	3 year term

**Article 2.** Are you in favor of the adoption of Zoning Amendment 2004-1? Its purpose is  
to define the use of Recreational Vehicles on lots that are not campgrounds.  
The Planning Board recommends this article.

Yes ☐

No ☐

**Article 3.** Are you in favor of the adoption of Zoning Amendment 2004-2? Its purpose is  
to give length of time definition to building permits as follows: Permits are good for 2  
years and allow for one year extensions.  
The Planning Board recommends this article.

Yes ☐

No ☐

**Article 4.** Are you in favor of the adoption of Zoning Amendment 2004-3? In Section  
707.4 of the Zoning Ordinance, replace the word "residence" with the word "dwelling".  
The Planning Board recommends this article.

Yes ☐

No ☐

Adjourn meeting as per vote until Saturday, March 13, 2004 at 9:00 o'clock in the forenoon.

**Article 5.** To see if the town will vote to raise and appropriate the sum of \$52,075.00 to contract the assessing services of Avitar Associates of New England, Inc. for the year 2004. This sum represents the first year of a two-year level funded contract that provides for a full update of property values to market rate in 2005 as required by RSA 75:8-a. as well as general assessing services throughout the two year timeframe and field data verification of information appearing on property tax cards for all town parcels. This requires a majority vote.

The Selectmen and the Budget Committee recommend this appropriation.

**Article 6.** To see if the town will vote to raise and appropriate the sum of \$39,500.00 to purchase and equip a 4 wheel drive police cruiser and to authorize the withdrawal of \$30,000.00 from the capital reserve fund created for that purpose and appropriate \$9,500.00 from general taxation. This is a special warrant article. This requires a majority vote.

The Selectmen and Budget Committee recommend this appropriation.

**Article 7.** To see if the town will vote to raise and appropriate the sum of \$12,500.00 for a personal allotment for the Effingham Fire and Rescue Department members. This requires a majority vote.

The Selectmen and Budget Committee recommend this appropriation.

**Article 8.** To see if the town will vote to raise and appropriate the sum of \$18,000.00 to contract with MedStar Emergency Medical Services, Inc. for primary ambulance service in the town for 2004. This requires a majority vote.

The Selectmen and Budget Committee recommend this appropriation.

**Article 9.** To see if the town will vote to raise and appropriate the sum of \$60,000.00 for road reconstruction. This is a special warrant article. This requires a majority vote.

The Selectmen and the Budget Committee recommend this appropriation.

**Article 10.** To see if the town will vote to raise and appropriate the sum of \$95,000.00 for road resurfacing and sealing. This is a special warrant article. This requires a majority vote.

The Selectmen and the Budget Committee recommend this appropriation.

**Article 11.** To see if the town will vote to raise and appropriate the sum of \$10,000.00 for roadside clearing, brush cutting and mowing. This requires a majority vote.

The Selectmen and Budget Committee recommend this appropriation.

**Article 12.** To see if the town will vote to raise and appropriate the sum of \$2,400.00 for engineering services to prepare a Storm Water Pollution Prevention Plan for the town's landfill and transfer station as required by the National Pollutant Discharge Elimination System (NPDES), Federal Storm Water Program (Phase II). Regulated by the U.S.

Environmental Protection Agency under the Clean Water Act. This requires a majority vote. The Selectmen and Budget Committee recommend this appropriation.



**Article 13.** To see if the town will vote to raise and appropriate the sum of \$800.00 to refurbish the Veteran's Monument located in front of Town Hall to include: Dusting the granite stone, securing the plaque and polishing the plaque. This requires a majority vote. The Selectmen and Budget Committee recommend this appropriation.

**Article 14.** To see if the town will vote to establish the Invasive Aquatic Plant Capital Reserve Fund in accordance with RSA 35:1 for the purpose of eradicating invasive aquatic plants that may be found in the public waters of the town, and to raise and appropriate the sum of \$2,000.00 to be placed in this fund. This is a special warrant article. This requires a majority vote.  
The Selectmen and Budget Committee recommend this appropriation.

**Article 15.** To see if the town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Fire Truck and Equipment Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 16.** To see if the town will vote to raise and appropriate the sum of \$1,000.00 from the undesignated fund balance to be added to the Fire Truck and Equipment Capital Reserve Fund previously established. The \$1,000.00 was received from the Town of Parsonsfield in 2003 for Fire Department Mutual Aid. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 17.** To see if the town will vote to raise and appropriate the sum of \$2,000.00 to be added to the Transfer Station/Recycling Center Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and Budget Committee recommend this appropriation.

**Article 18.** To see if the town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Salt Shed Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and Budget Committee recommend this appropriation.

**Article 19.** To see if the town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Municipal Maintenance Garage Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and Budget Committee recommend this appropriation.

**Article 20.** To see if the town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Town-owned Bridges Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and Budget Committee recommend this appropriation.

**Article 21.** To see if the town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Public Safety Buildings Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and Budget Committee recommend this appropriation.

**Article 22.** To see if the town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Police Cruiser and Equipment Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 23.** To see if the town will vote to raise and appropriate the sum of \$5,000.00 to be added to the Rescue Unit Vehicle and Equipment Capital Reserve Fund previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 24.** To see if the town will vote to raise and appropriate the sum of \$1,500.00 to be added to the Emergency Management/Disaster Expendable General Fund Trust previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 25.** To see if the town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Municipal Buildings Expendable Trust previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 26.** To see if the town will vote to raise and appropriate the sum of \$1,000.00 to be added to the Community Center Expendable Trust previously established. This is a special warrant article. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 27.** To see if the town will vote to raise and appropriate \$350.00 to support Starting Point which provides crisis services to the victims of domestic and sexual violence and their children. This warrant article is petitioned by Barbara Ross and others. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 28.** To see if the town will vote to raise and appropriate \$600.00 to support Agape Ministries Food Pantry in Center Ossipee which provides many Effingham families with food. This warrant article is petitioned by Diane Sawyer and others. This requires a majority vote.  
The Selectmen and the Budget Committee recommend this appropriation.

**Article 29.** To see if the town will vote to raise and appropriate \$250.00 to support Ossipee Co-op Preschool which provides services to Effingham children. This warrant article is petitioned by Cyndi Caulkins and others. This requires a majority vote.  
The Selectmen and the Budget Committee do not recommend this appropriation.

**Article 30.** To see if the town will vote to raise and appropriate the sum of \$15,000.00 to contribute to the Effingham School PTO for the construction of a community playground at the Effingham School.

The Selectmen recommend this appropriation. The Budget Committee does not recommend \$10,000.00 of this appropriation.

**Article 31.** To see if the Town will vote to accept the reports of its agents and auditors.

**Article 32.** To see if the Town will vote to raise and appropriate the sum of \$871,646.62 for the ensuing year for general operations. The Selectmen recommend that appropriations be increased by \$20,420.00.

	Budget Committee Recommends	Selectmen Recommend
4130 · Executive	61,910.00	
Computer & Network Expense	3,500.00	
Mileage	400.00	
Office Equipment & Supplies	3,000.00	
RSA Updates	400.00	
Postage	1,400.00	
Recording Fees - Reg.	100.00	
Salaries		
Clerical support	5,200.00	
Moderator	500.00	
Secretary	27,560.00	
Selectmen	15,000.00	
Trustee of Trust Funds	250.00	
Telephone	1,600.00	
Town Meeting Exp. (janitor at school)	100.00	
Moving Expense (one time only)	1,200.00	
Town Report Printing	1,200.00	
Workshops & Seminars	500.00	
Budget Committee Workshops	0.00	270.00
Budget Committee Mileage	0.00	150.00
4152 · Assessing	13,300.00	
Mileage	400.00	
Equipment & Supplies	500.00	
Assessing Salaries	10,400.00	
Workshops & Seminars	200.00	
Software Support	1,800.00	
4140 · Election & Registration	19,400.00	
Advertising	600.00	

		Budget Committee Recommend	Selectmen Recommend
Mileage	150.00		
Office Equipment & Supplies	1,030.00		
Postage	150.00		
Salaries			
Ballot Clerk	900.00		
Checklist Supervisors	900.00		
Deputy Town Clerk	3,000.00		
Town Clerk	2,750.00		
Telephone	500.00		
Workshops & Seminars	900.00		
Association fees & dues	20.00		
Town Clerk Fees	8,500.00		
4150. Financial Administration		34,475.00	
Auditors	13,500.00		
Bank Service Charges	400.00		
Mileage	150.00		
Office Equipment & Supplies	805.00		
Postage	2,300.00		
Registry of Deeds	600.00		
Salaries			
Deputy Tax Collector	3,000.00		
Deputy Treasurer	600.00		
Tax Collector	2,750.00		
Treasurer	1,500.00		
Tax Collectors Fees	6,000.00		
Workshops & Seminars	1,000.00		
Avitar Support	1,500.00		
Advertising	150.00		
Association fees & dues	20.00		
Telephone	200.00		
4153 · Legal		10,000.00	20,000.00
4191 · Planning & Zoning		5,602.00	
4191A · Historical District Commission	235.00		
4192 · Zoning Board of Adjustment	2,300.00		
4193 · Planning Board	3,067.00		
4194 · Government Buildings		22,200.00	
Bldg Maintenance, Supply & Equipment	4,000.00		
Electricity	7,000.00		
Heating Fuel	7,500.00		

		Budget Committee Recommend	Selectmen Recommend
Salaries	2,500.00		
Sanitation	1,200.00		
4195 · Cemeteries		2,500.00	
4196 · Insurance Fees		40,500.00	
Employee Health Insurance	25,000.00		
Primex/ UE & WC	4,000.00		
Property Liability	11,500.00		
4197 · Advert & Reg. Assoc Dues		2,500.00	
4200 · Public Safety			
4210 · Police		78,830.00	
Association Dues	20.00		
Cruiser Exp.	2,500.00		
Equipment	2,000.00		
Fuel	2,500.00		
Radar recertification	60.00		
Radio maintenance	500.00		
Salaries			
Police Chief	45,000.00		
Officers	18,200.00		
Secretary	4,000.00		
Supplies	500.00		
Telephone	1,800.00		
Training	250.00		
Uniforms & protective gear	1,500.00		
4220 · Fire & Rescue Department		42,600.00	
Disease Protection	1,500.00		
Fuel	1,300.00		
General Expenses & Supplies	750.00		
Mutual Aid & Dues	3,500.00		
New Equipment Purchase	11,350.00		
Radio	5,700.00		
Secretary	400.00		
Telephone	1,100.00		
Training	5,500.00		
Truck & Equipment Maintenance	11,500.00		
4240 · Enforcement Officer		7,900.00	
4290 · Emergency/Forest/911		5,000.00	
Emergency Management	1,000.00		
911	2,000.00		
Forest Fires	2,000.00		

	Budget Committee Recommend	Selectmen Recommend
4310 · Highways & Streets	267,000.00	
4312A · Calcium Chloride	16,000.00	
4312E · Summer Roads	70,000.00	
4312F · Winter Roads	181,000.00	
4316 · Street Lighting	3,600.00	
4323 · Solid Waste Collection	27,565.00	
Certification/Training	200.00	
Household Hazardous Waste Day	865.00	
Repairs & Maintenance	2,000.00	
Salaries	23,000.00	
Supplies	1,000.00	
Telephone	500.00	
4324 · Solid Waste Disposal	98,000.00	
Tire/Metal Disposal	2,000.00	
Waste Management of NH Contract	96,000.00	
4325 · Solid Waste Clean Up	5,170.00	
4325A · Landfill Monitoring	5,170.00	
4414 · Dog Officer	7,900.00	
4415 · Health Agencies & Hospitals	7,696.00	
Carroll County Mental Health	716.00	
Greater White Mnt Chapter Red Cross	380.00	
Tri- County CAP	3,000.00	
VNA	3,600.00	
4441 · General Assistance	15,000.00	20,000.00
4445 · Meals on Wheels	4,000.00	
4520 · Parks & Recreation	3,500.00	
Town of Ossipee	3,500.00	
4550 · Library	27,913.00	32,913.00
4583 · Patriotic Purposes	1,000.00	
4611 · Conservation Commission	1,350.00	
4619 · Town Forester	1,500.00	
4710 · Debt Service	32,735.62	
4711 · Note Principal (Municipal Bldg)	24,204.81	
4721 · Note Interest (Municipal Bldg)	5,530.81	
4723 · TAN Interest	3,000.00	

	Budget Committee Recommend	Selectmen Recommend
6560 - Payroll Expenses	21,000.00	
6560.1 New Hampshire Police Retirement	9,000.00	
6560.2 Other payroll expense	12,000.00	

**Article 33.** To see if the town will vote to adopt the provisions of RSA 72:28, II to provide for an optional Veterans' Tax Credit of \$200.00. (The optional Veterans' Tax Credit shall be an amount between \$51 and \$500. The standard Veterans' Tax Credit is \$50.)

**Article 34.** To see if the town will vote to adopt the following Veteran's Tax Credits:

- a) Disabled veteran's tax credit. "Shall we adopt the provisions as follows of RSA 72:35 I-a for an optional veterans tax credit of \$2000.00 (Two Thousand Dollars) for service-connected total disability on residential property and replace the standard tax credit in its entirety?"
- b) Wartime veteran's tax credit. "Shall we adopt the provisions of RSA 72:28 II and IV, for an optional veterans tax credit of \$500.00 (Five Hundred Dollars) on the residential property and replace the standard tax credit in its entirety?"
- c) Surviving spouses of those people killed on active duty. "Shall we adopt the provisions of RSA 72:29-a II, for an optional tax credit of \$2000.00 (Two Thousand Dollars) on the real and personal property of the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set for the RSA 72:28.

This warrant article is petitioned by Elias Diaz and others. This requires a majority vote.

**Article 35.** "Shall we increase the elderly exemptions from property tax in the Town of Effingham based on assessed value for qualified taxpayers as provided by RSA 72:39-a, to be as follows: for a person 65 years of age up to 75 years, from \$10,000.00 to \$15,000.00; for a person 75 years of age up to 80 years, from \$15,000.00 to \$20,000; for a person 80 years of age or older, from \$20,000.00 to \$25,000.00. To qualify, the person must have been a New Hampshire resident for at least 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, to increase the maximum amount of the taxpayer's net income from not more than \$15,500.00 to not more than \$18,000 or, if married, a combined net income from not more than \$23,500.00 to not more than \$27,000.00; and own net assets not in excess of \$35,000.00, or if married, combined net assets not in excess of \$52,500.00, excluding the value of the person's residence."

**Article 36.** To see if the town will vote to restore a certain portion of Hobbs Road to Class Five status. The section of road in question runs along the land of Jeffrey Libby and is approximately 350 feet in length. It will be the sole responsibility of Mr. Libby to restore said section of road to Class Five standards, following town specifications. This warrant article is petitioned by Jeffrey Libby and others. This requires majority vote.

**Article 37.** To see if the Town will vote to amend the 1996 Petitioned Warrant Article #33 to state: That no active selectmen may be appointed or hired to any paid town employee position by the selectmen's office. However the Board of Selectmen are permitted to appoint a member of the Board of Selectmen to an employment position, in a part-time capacity, for a period of time not to exceed six (6) months, in order to provide a transition where an essential employee leaves the employment of the Town, or where similar emergencies arise. Majority vote required.

*1996 Article #33 read. "To see if the Town will vote that no active selectmen may be appointed or hired to any paid town employee position by the selectmen's office. Petitioned by Jory B. Augenti and others. (Majority vote required)"*

**Article 38.** Shall the town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?

**Article 39.** Shall we permit the public library to retain all money it receives from its income-generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income-generating equipment?

**Article 40.** Shall the town accept the provisions of RSA 202-A:4-d, which authorized the public library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, and such authorization shall remain in effect until rescinded by a vote at town meeting.

**Article 41.** To see if the town will vote to continue funding and support for Effingham Rescue Unit, Inc., a private non-profit organization established in 1974, as the primary medical transport unit for the Town of Effingham – as a separate entity from the Effingham Fire Department. This warrant article is petitioned by Andrea S. Hubbard and others.

**Article 42.** To transact any other business that may legally come before said meeting.

***Given our hands and seal the 17th day of February, in the year of our Lord, Two Thousand and Four.***

---

John Meisner

---

William Piekut

---

Timothy Eldridge



Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
<b>Revenue</b>				
3110 - Property Taxes		2,085,791.95		
3110.2 - Red. Interest of Sale		4,570.71		
3110.3 - Redemption Cost		1,809.80		
3110.4 - Redemptions		27,255.50		
3185 - Yield Taxes		7,007.93		
3186 - Payment in Lieu of Taxes		12,828.00		
3190 - Interest & Cost, Property Taxes		48,046.59		
3210 - Cable TV Franchise Fee		6,658.14		
3210.4 - UCC Filings		183.00		
3210.5 - NSF Fee		9.84		
3220 - Motor Vehicles		175,734.00		
3220.4 - Boat Registrations		29.00		
3230 - Driveway permits		50.00		
3290.1 - Dog Licenses		936.00		
3290.10 - Filing Fees		13.00		
3290.3 - Pistol Permits		310.00		
3290.5 - Vital Statistics		557.00		
3351 - Shared Revenue Block Grant		4,619.50		
3353 - Highway Block Grant		64,714.73		
3356 - Forest Land Reimbursement		4,262.97		
3359.2 - Forest Fire Reimbursement		1,515.82		
3379 - Fire Protection Mutual Aid		1,000.00		
3401 - Income from Departments		628.50		
3401.0 - Copy & Fax Charges		582.75		
3401.2 - Police Detail Receivable		227.50		
3401.3 - Zoning Book receipts		269.00		
3404.1 - Transfer Station Permits		972.00		
3404.2 - Can bin		900.00		
3501 - Sale of Town Property		1,200.00		
3502.1 - Interest Income		2,947.61		
3506.6 - Insurance Refunds		291.97		
3506.7 - Interest on Checking Account		414.88		
3508 - Contributions & Donations		1,354.50		
3509 - Refunds		183.39		
3509.0 - Gen. Assistance Reimbursements		1,842.84		
3506.5 Employee Reimbursed Insurance		1,513.00		
3914.2 - Transfer from Library Trustee		2,981.91		
3915 - Transfer from Trust Funds		207,148.72		
3934 - Mortgage Interest Payments		146.34		

Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
3934.3 - Mortgage Principal		3,319.43		
<b>Total Revenue</b>		<u>2,674,827.82</u>		

**Operating Expenses**

4130 - Executive				
Computer & Network Expense	1,600.00	618.33	981.67	3,500.00
Mileage	350.00	495.88	-145.88	400.00
Office Equipment & Supplies	2,250.00	3,084.08	-834.08	3,000.00
RSA Updates				400.00
Postage	1,200.00	1,376.60	-176.60	1,400.00
Recording Fees - Reg.	125.00	58.74	66.26	100.00
Salaries				
Clerical support	5,000.00	8,888.98	-3,888.98	5,200.00
Moderator	500.00	500.00	0.00	500.00
Secretary	24,205.00	24,956.61	-751.61	27,560.00
Selectmen	15,000.00	14,166.78	833.22	15,000.00
Trustee of Trust Funds	250.00	250.00	0.00	250.00
Telephone	2,000.00	1,778.85	221.15	1,600.00
Town Meeting Exp. (janitor at school)				100.00
Moving Expense (one time only)				1,200.00
Town Report Printing	1,200.00	1,449.46	-249.46	1,200.00
Workshops & Seminars	700.00	2,314.17	-1,614.17	500.00
Budget Committee Workshops				
Budget Committee Mileage				
<b>Total 4130 - Executive</b>	<b>54,380.00</b>	<b>59,938.48</b>	<b>-5,558.48</b>	<b>61,910.00</b>

4152 Assessing				
Mileage				400.00
Equipment & Supplies				500.00
Assessing Salaries				10,400.00
Workshops & Seminars				200.00
Software Support	1,800.00			1,800.00
<b>Total 4152 Assessing</b>	<b>1,800.00</b>			<b>13,300.00</b>

4140 - Election & Registration				
Advertising	50.00	720.50	-670.50	600.00
Mileage	150.00	320.28	-170.28	150.00
Office Equipment & Supplies	500.00	1,089.44	-589.44	1,030.00

Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
Postage	300.00	122.22	177.78	150.00
Salaries				
Ballot Clerk	400.00	440.00	-40.00	900.00
Checklist Supervisors	900.00	900.00	0.00	900.00
Deputy Town Clerk	1,500.00	2,945.03	-1,445.03	3,000.00
Town Clerk	2,750.00	2,687.52	62.48	2,750.00
Telephone	200.00	237.28	-37.28	500.00
Workshops & Seminars				900.00
Association fees & dues	20.00			20.00
Town Clerk Fees	7,000.00	6,356.50	643.50	8,500.00
Vital Statistics		337.00	-337.00	
Total 4140 - Election & Registration	13,770.00	16,155.77	-2,385.77	19,400.00
4150 - Financial Administration				
Auditors	15,000.00	9,058.74	5,941.26	13,500.00
Bank Service Charges	500.00	311.00	189.00	400.00
Mileage	150.00	61.49	88.51	150.00
Office Equipment & Supplies	2,500.00	1,192.49	1,307.51	805.00
Postage	3,000.00	2,341.14	658.86	2,300.00
Registry of Deeds	750.00	864.41	-114.41	600.00
Salaries				
Deputy Tax Collector	1,500.00	3,149.28	-1,649.28	3,000.00
Deputy Treasurer	600.00	550.00	50.00	600.00
Tax Collector	2,750.00	2,687.52	62.48	2,750.00
Treasurer	1,500.00	1,500.00	0.00	1,500.00
Tax Collectors Fees	9,500.00	5,026.00	4,474.00	6,000.00
Workshops & Seminars				1,000.00
Avitar Support				1,500.00
Advertising				150.00
Association fees & dues	20.00		20.00	20.00
Telephone	200.00	208.79	-8.79	200.00
Total 4150 - Financial Administration	37,970.00	26,950.86	11,019.14	34,475.00
4153 - Legal	25,000.00	5,265.15	19,734.85	10,000.00
4191 - Planning & Zoning				
4191A - Historic District Commission	233.00	233.00	0.00	235.00
4192 - Zoning Board of Adjustment	2,800.00	684.04	2,115.96	2,300.00
4193 - Planning Board				

Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
4193A · Master Plan SWA		846.80	-846.80	
4193 · Planning Board	3,697.00	2,230.89	1,466.11	3,067.00
Total 4193 · Planning Bd&Master Plan	3,697.00	3,077.69	619.31	3,067.00
Total 4191 · Planning & Zoning	6,730.00	3,994.73	2,735.27	5,602.00
4194 · Government Buildings				
Bldg Maint.,Supplies & Equipment	2,350.00	4,349.09	-1,999.09	4,000.00
Electricity				
Lord's Hill		147.56	-147.56	
Murray Fld FS		1,027.77	-1,027.77	
Town Hall		2,427.31	-2,427.31	
Municipal Office Bldg				
Transfer Sta		633.09	-633.09	
Electricity (general)	5,700.00	1,353.06	4,346.94	
Total Electricity	5,700.00	5,588.79	111.21	7,000.00
Equipment		1,452.34	-1,452.34	Now w Bldg Maint
Heating Fuel				
Lord's Hill		892.12	-892.12	
Murray Fld FS		1,490.23	-1,490.23	
Town Hall		2,226.70	-2,226.70	
Heating Fuel - Other	7,500.00	0.00	7,500.00	
Total Heating Fuel	7,500.00	4,609.05	2,890.95	7,500.00
Salaries	1,700.00	2,718.88	-1,018.88	2,500.00
Sanitation	1,200.00	1,475.00	-275.00	1,200.00
Total 4194 · Government Buildings	18,450.00	20,193.15	-1,743.15	22,200.00
4195 · Cemeteries	2,000.00	2,546.25	-546.25	2,500.00
4196 · Insurance Fees				
Employee Health Insurance	9,800.00	14,129.04	-4,329.04	25,000.00
Primex/ UE & WC	1,500.00	2,316.24	-816.24	4,000.00
Property Liability	9,500.00	9,188.39	311.61	11,500.00
Total 4196 · Insurance Fees	20,800.00	25,633.67	-4,833.67	40,500.00
4197 · Advert & Reg. Assoc Dues	3,500.00	2,023.06	1,476.94	2,500.00
4200 · Public Safety				
4210 · Police				
Association Dues	20.00	0.00	20.00	20.00
Cruiser Exp.	2,500.00	1,550.51	949.49	2,500.00
Equipment	3,500.00	2,856.00	644.00	2,000.00

Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
Fuel	2,000.00	796.79	1,203.21	2,500.00
Other		75.00	-75.00	
Postage	60.00	0.00	60.00	
Radar recertification	50.00	0.00	50.00	60.00
Radio maintenance	500.00	0.00	500.00	500.00
Salaries				
Chief (warrant article in 2003)		12,980.70	-12,980.70	45,000.00
Officers	25,345.00	12,521.42	12,823.58	18,200.00
Secretary	6,110.00	540.50	5,569.50	4,000.00
Supplies	1,700.00	2,324.08	-624.08	500.00
Telephone	1,800.00	1,631.18	168.82	1,800.00
Training	250.00	0.00	250.00	250.00
Uniforms & protective gear	1,500.00	3,855.48	-2,355.48	1,500.00
Total 4210 · Police Department	45,335.00	39,131.66	6,203.34	78,830.00
4215 · Rescue Squad				
Appropriation	5,000.00	5,000.00		
Total 4215 · Rescue Squad	5,000.00	5,000.00		
4220 · Fire & Rescue Department				
Disease Protection	500.00	859.00	-359.00	1,500.00
Fuel	1,000.00	156.51	843.49	1,300.00
General Expenses & Supplies	1,000.00	963.51	36.49	750.00
Mutual Aid & Dues	3,850.00	2,836.00	1,014.00	3,500.00
New Equipment Purchase	9,500.00	10,821.00	-1,321.00	11,350.00
Other Expense		580.50	-580.50	
Radio	3,500.00	3,706.83	-206.83	5,700.00
Secretary				400.00
Telephone	900.00	1,109.22	-209.22	1,100.00
Training	1,500.00	755.59	744.41	5,500.00
Truck & Equipment Maintenance	9,500.00	6,655.51	2,844.49	11,500.00
Total 4220 · Fire & Rescue Dept	31,250.00	28,443.67	2,806.33	42,600.00
4240 · Enforcement Officer	5,000.00	2,637.37	2,362.63	7,900.00
4290 · Emergency/Forest/911				
Emergency Management				1,000.00
911	3,000.00	2,102.87	897.13	2,000.00
Forest Fires	2,000.00	1,105.80	894.20	2,000.00
Total 4290 · Emergency/Forest/911	5,000.00	3,208.67	1,791.33	5,000.00
Total 4200 · Public Safety	91,585.00	78,421.37	13,163.63	134,330.00

Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
4312 · Highways & Streets				
4312A · Calcium Chloride	15,000.00	15,911.10	-911.10	16,000.00
4312E · Summer Roads				
Contract Payment		51,050.00	-51,050.00	
Materials		19,907.33	-19,907.33	
Signs & Equipment		103.20	-103.20	
4312E · Summer Rds Approp.	68,000.00	0.00	68,000.00	70,000.00
Total 4312E · Summer Roads	68,000.00	86,971.63	-18,971.63	70,000.00
4312F · Winter Roads				
Contract Payment	131,000.00	131,000.00	0.00	131,000.00
Total Materials	50,000.00	52,938.15	-2,938.15	50,000.00
Total 4312F · Winter Roads	181,000.00	183,938.15	-2,938.15	181,000.00
Total 4312 · Highways & Streets	264,000.00	286,820.88	-22,820.88	267,000.00
4316 · Street Lighting	3,600.00	3,934.42	-334.42	3,600.00
4323 · Solid Waste Collection				
Certification/Training	150.00	218.80	-68.80	200.00
Household Hazardous Waste Day	865.00	865.00	0.00	865.00
Repairs & Maintenance	1,500.00	1,030.00	470.00	2,000.00
Salaries	17,000.00	16,225.46	774.54	23,000.00
Supplies	2,000.00	405.51	1,594.49	1,000.00
Telephone	500.00	433.71	66.29	500.00
Total 4323 · Solid Waste Collection	22,015.00	19,178.48	2,836.52	27,565.00
4324 · Solid Waste Disposal				
Tire/Metal Disposal	1,500.00	1,449.00	51.00	2,000.00
Waste Management of NH Contract	76,320.00	89,124.65	-12,804.65	96,000.00
Total 4324 · Solid Waste Disposal	77,820.00	90,573.65	-12,753.65	98,000.00
4325 · Solid Waste Clean Up				
4325A · Landfill Monitoring	4,400.00	3,192.70	1,207.30	5,170.00
Total 4325 · Solid Waste Clean Up	4,400.00	3,192.70	1,207.30	5,170.00

Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
4414 · Dog Officer				
Animal Expense		742.00	-742.00	
Mileage Expense		715.27	-715.27	
Salary		2,152.00	-2,152.00	
Supplies		289.30	-289.30	
Telephone		119.01	-119.01	
4414 · Dog Officer Appropriation	7,900.00	0.00	7,900.00	7,900.00
Total 4414 · Dog Officer	7,900.00	4,017.58	3,882.42	7,900.00
4415 · Health Agencies & Hospitals				
Carroll County Mental Health				716.00
Gr White Mt Chpt Red Cross	380.00	380.00	0.00	380.00
Tri- County CAP	3,000.00	3,000.00	0.00	3,000.00
VNA	3,018.00	3,018.00	0.00	3,600.00
Total 4415 · Health Agencies & Hospitals	6,398.00	6,398.00	0.00	7,696.00
4441 · General Assistance	15,000.00	17,540.55	-2,540.55	15,000.00
4445 · Meals on Wheels	4,000.00	2,325.00	1,675.00	4,000.00
4520 · Parks & Recreation—				
Town of Ossipee	3,500.00	3,500.00	0.00	3,500.00
Total 4520 · Parks & Recreation	3,500.00	3,500.00	0.00	3,500.00
4550 · Library	12,615.00	16,346.65	-3,731.65	27,913.00
4583 · Patriotic Purposes	1,000.00	701.60	298.40	1,000.00
4611 · Conservation Commission	600.00	600.00	0.00	1,350.00
4619 · Town Forester	1,000.00	598.32	401.68	1,500.00
4710 · Debt Service				
4711 Note Principal (Municipal Bldg)				24,204.81
4721 Note Interest (Municipal Bldg)				5,530.81
4723 · TAN Interest	3,000.00	0.00	3,000.00	3,000.00
Total 4710 · Debt Service	3,000.00	0.00	3,000.00	32,735.62
4920 · Refunds (no budgeted amount)		34,790.44	-34,790.44	
6560 · Payroll Expenses	9,680.00	9,300.03	379.97	12,000.00
6560.1 New Hampshire Police Retirement				9,000.00
	9,680.00	9,300.03	379.97	21,000.00
<b>Total Operating Expenses</b>	<b>712,513.00</b>	<b>735,258.06</b>	<b>-22,745.06</b>	<b>871,646.62</b>

Town of Effingham  
Revenue and Expenses  
January through December 2003

2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
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**Unbudgeted Expenses 2003**

4911 · Payments to Other Gov'ts.			
County Taxes		88,549.00	
Other Governments		1,870.46	
School District		1,401,181.16	
Total 4911 · Payments to Other Gov'ts.		1,491,600.62	

Carry over amounts from 2002 83,390.51

**Warrant Articles**

**4900 · Capital Outlay**

4902 · Vehicles-Fire Truck	265,000.00	256,187.55	8,812.45
4903 · Buildings			
4903A · Town Hall Restoration		30,945.24	-30,945.24
4903B · Municipal Bldg Purchase	245,000.00	0.00	245,000.00
Sub-Total 4903 · Buildings	245,000.00	30,945.24	214,054.76
4909 · Other Capital Improvements			
4909A · Tax Map Revision	51,000.00	33,385.50	17,614.50
4909B · Huntress Bridge Painting	60,000.00	31,869.45	28,130.55
Sub-Total 4909 ·	111,000.00	65,254.95	45,745.05
Total 4900 · Capital Outlay	621,000.00	352,387.74	268,612.26

**4910 · Transfer to Trusts & Reserves**

4915A · Police Cruiser CRF	5,000.00	5,000.00	0.00	5,000.00
4915B · Fire Truck/Equipment CRF	27,000.00	27,000.00	0.00	26,000.00
4915C · Ambulance CRF	5,000.00	5,000.00	0.00	5,000.00
4915D · Transfer/Recycling Ctr CRF	1,000.00	1,000.00	0.00	2,000.00
4915E · Salt Shed CRF	1,000.00	1,000.00	0.00	1,000.00
4915F · Municipal Garage CRF	1,000.00	1,000.00	0.00	1,000.00
4915G · Town owned Bridges CRF	1,000.00	1,000.00	0.00	5,000.00
4915H · Public Safety Bldg CRF	12,500.00	12,500.00	0.00	5,000.00
4915I · Invasive Aquatic Plant CRF				2,000.00
4916A · Emergency Management Exp T	1,500.00	1,500.00	0.00	1,500.00
4916B · Municipal Bldgs Exp Trust	1,000.00	1,000.00	0.00	1,000.00
4916C · Community Center Exp Trust	1,000.00	1,000.00	0.00	1,000.00
4916G · Woodland Cemetery Exp Trst	9,000.00	9,000.00	0.00	0.00
Total 4910 · Transfer to Trusts & CRFs	66,000.00	66,000.00	0.00	55,500.00



Town of Effingham  
Revenue and Expenses  
January through December 2003

	2003 Budget	Jan - Dec 03	\$ Under Budget	Proposed
<b>Other Warrant Articles</b>				
Road Paving	95,000.00	87,495.67	7,504.33	95,000.00
Roadside Clearing	10,000.00	9,500.00	500.00	10,000.00
Road Reconstruction	50,000.00	75,717.52	-25,717.52	60,000.00
Assessing Services Contract	26,100.00	28,449.40	-2,349.40	52,075.00
Police Cruiser	0.00	0.00	0.00	39,500.00
Fire & Rescue Dept Personal Alltmt.	5,500.00	5,499.20	0.80	12,500.00
Medstar Ambulance Service	10,000.00	10,400.00	-400.00	18,000.00
Storm Water Pollution Plan Services	0.00	0.00	0.00	2,400.00
Refurbish Veteran's Monument	0.00	0.00	0.00	800.00
Community Playground				15,000.00
Sub-total Other Warrant Articles	196,600.00	217,061.79	-20,461.79	305,275.00
<b>Warrant Articles (2003 only)</b>				
Police Chief	37,500.00			
Rescue squad personal allotment	5,000.00	5,000.00		
<b>Petitioned Warrant Articles (2004 only)</b>				
Agape Food Pantry				600.00
Ossipee Co-op Preschool				250.00
Starting Point				350.00
<b>Total Budgeted Expenditures</b>	<b>1,638,613.00</b>	<b>1,375,707.59</b>	<b>225,405.41</b>	<b>1,233,621.62</b>

DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU

P.O. BOX 487  
CONCORD, NH 03302-0487  
For assistance call: (603) 271-2687  
Email: nduffy@rev.state.nh.us

Copy  
(check box if copy) ☐

Revision Date: \_\_\_\_\_

DO NOT FAX!

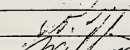
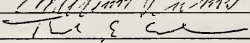
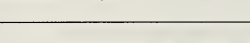
SUMMARY INVENTORY OF VALUATION

Form MS-1 for 2003

CITY/TOWN of EFFINGHAM IN CARROLL COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief. RSA 21-J:34

PRINT NAMES OF city/town OFFICIALS	SIGNATURES OF city/town OFFICIALS* (Sign in ink)
John Meisner	
William Piekut	
Timothy Eldridge	

Date Signed: \_\_\_\_\_

\*Check One: Selectmen ☒ Assessors ☐

City/Town TELEPHONE # 603-539-7770

Due Date: September 1, 2003

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink (RSA 41:15 & Rev. Rule 105.02).

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/town tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions (pages 9 thru 12) provided for individual items.

FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1st TO AVOID LATE FILING PENALTIES. (RSA 21-J:34 & 36.)

**RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION, COMMUNITY SERVICES DIVISION, MUNICIPAL FINANCE BUREAU, PO BOX 487, CONCORD, NH 03302-0487.

FOR DRA USE ONLY

Contact Person: Claudia Lamphier  
(Print/type)  
Note office hours: M,T&Thurs 9-2 Fri 9-noon

See instructions beginning on page 10 of this set as needed.

<b>LAND</b>	Lines 1 A, B, C, D, E & F List all improved and unimproved land - include wells, septic & paving.	<b>NUMBER OF ACRES</b>	<b>ASSESSED VALUATION By CITY/TOWN</b>
<b>BUILDINGS</b>	Lines 2 A, B, & C List all buildings.		
<b>1. VALUE OF LAND ONLY - Exclude Amount Listed in Lines 3A, 3B &amp; 4</b>			
A. Current Use (At Current Use Values) RSA 79-A (See Instruction # 1)		10032.860	\$ 880,211
B. Conservation Restriction Assessment (At Current Use Values) RSA 79-B		0	0
C. Discretionary Easement RSA 79-C		0	0
D. Discretionary Preservation Easement RSA 79-D	Number of Structures	0	0
E. Residential Land (Improved and Unimproved Land)		9363.321	\$ 26,425,800
F. Commercial/Industrial Land (DO NOT include Public Utility Land)		457.740	\$ 1,428,500
G. Total of Taxable Land (Sum of Lines 1A + 1B + 1C + 1D + 1E + 1F)		19853.921	\$ 28,734,511
H. Tax Exempt & Non-Taxable Land ( \$ 2,718,400 )		3799.350	

<b>2. VALUE OF BUILDINGS ONLY - Exclude Amounts Listed on Lines 3A &amp; 3B</b>		
A. Residential		\$ 50,803,500
B. Manufactured Housing as defined in RSA 674:31		\$ 3,653,800
C. Commercial/Industrial (DO NOT Include Public Utility Buildings)		\$ 6,612,300
D. Total of Taxable Buildings (Sum of lines 2A + 2B + 2C)		\$ 61,069,600
E. Tax Exempt & Non-Taxable ( \$ 1,273,800 )		

<b>3. PUBLIC UTILITIES - (see RSA 83-F:1 V for complete definition)</b>		
A. Public Utilities (Real estate/buildings/structures/machinery/dynamics/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.)		\$ 1,196,600
B. Other Public Utilities (Total of Section B from Utility Summary)		0

<b>4. MATURE WOOD and TIMBER</b> RSA 79:5		
<b>5. VALUATION BEFORE EXEMPTIONS</b> (Total of Lines 1G + 2D + 3A + 3B + 4) This figure represents the gross sum of all taxable property in your municipality.		\$ 91,000,711
<b>6. Certain Disabled Veterans</b> (Paraplegic and Double Amputees Owning Specially Adapted Homesteads with V.A Assistance) RSA 72:36 - a	Total # <input type="text" value="0"/> granted	0
<b>7. Improvements to Assist Persons with Disabilities</b> RSA 72:37 - a	Total # <input type="text" value="0"/> granted	0
<b>8. School Dining/Dormitory/Kitchen Exemption</b> RSA 72:33 IV (Standard Exemption Up To \$150,000 for each) (See Instruction # 2)	Total # <input type="text" value="0"/> granted	0
<b>9. Water and Air Pollution Control Exemptions</b> RSA 72:12 - a	Total # <input type="text" value="0"/> granted	0

<i>(Sum of Line 5 minus Lines 6, 7, 8, &amp; 9) This figure will be used for calculating the total equalized value of your municipality.</i>		\$ 91,000,711
11. Blind Exemption RSA 72:37	Total # <input type="text" value="0"/> granted Amount granted per exemption \$ 15,000	0
12. Elderly Exemption RSA 72:39-a & b	Total # <input type="text" value="15"/> granted	\$ 205,000
13. Disabled Exemption RSA 72:37-b	Total # <input type="text" value="0"/> granted Amount granted per exemption \$ 1,000	0
14. Wood-Heating Energy Systems Exemption RSA 72:70	Total # <input type="text" value="9"/> granted	\$ 20,187
15. Solar Energy Exemption RSA 72:62	Total # <input type="text" value="0"/> granted	0
16. Wind Powered Energy Systems Exemption RSA 72:66	Total # <input type="text" value="0"/> granted	0
17. Additional School Dining/Dormitory/Kitchen Exemption RSA 72:23 TV <i>(Amounts in excess of \$150,000)</i>	Total # <input type="text" value="0"/> granted	0
18. TOTAL DOLLAR AMOUNT OF EXEMPTIONS <i>(Sum of Lines 11 thru 17)</i>		\$ 225,187
19. NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED <i>(Line 10 minus Line 18)</i>		\$ 90,775,524
20. <u>Less</u> Public Utilities <i>(Line 3A) DO NOT include the value of OTHER public utilities listed in Line 3B.</i>		\$ 1,196,600
21. NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED <i>(Line 19 minus Line 20)</i>		\$ 89,578,924

List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instruction Sheets. (See Instruction # 3)

SECTION A: LIST ELECTRIC COMPANIES, GENERATING PLANTS, ETC. (Attach additional sheet if needed.) (See Instruction # 4)		2003 VALUATION
PUBLIC SERVICE CO OF NH		\$ 1,097,400
NEW HAMPSHIRE ELECTRIC CO-OP		\$ 99,200
<b>A1. TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION</b> (See Instruction #4 for the names of the limited number of companies)		<b>\$ 1,196,600</b>

### GAS, OIL & PIPELINE COMPANIES

<b>A2. TOTAL OF ALL GAS, OIL &amp; PIPELINE COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	<b>0</b>

### WATER COMPANIES

<b>A3. TOTAL OF ALL WATER &amp; SEWER COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	<b>0</b>

### GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES.

(Sum of Lines A1, A2, and A3)

This grand total of all sections must agree with the total listed on page 2, line 3A.

**\$ 1,196,600**

### SECTION B: LIST OTHER UTILITY COMPANIES (Exclude telephone companies).

(Attach additional sheet if needed.)

(See Instruction # 5)

2003  
VALUATION

<b>TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B.</b> (See Instruction #5 for the names of the limited number of companies)	<b>0</b>

	EXEMPTED	INDIVIDUALS	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35	\$700	0	0
	\$1400	2	\$ 2,800
Other war service credits. RSA 72:28	\$50	0	0
	\$100	89	\$ 8,900
<b>TOTAL NUMBER AND AMOUNT</b>		<b>91</b>	<b>\$ 11,700</b>

\*If both husband & wife qualify for the credit they count as 2.

\*If someone is living at a residence as say brother & sister, and one qualifies count as 1, not one-half.

TAX INCREMENT FINANCING DISTRICTS RSA 162-K (See page 11 for instructions)	TIF#1	TIF#2	TIF#3	TIF#4
Date of Adoption				
Original assessed value	\$	\$	\$	\$
+ Unretained captured assessed value	\$	\$	\$	\$
= Amounts used on page 2 (tax rates)	\$	\$	\$	\$
+ Retained captured assessed value	\$	\$	\$	\$
Current assessed value	\$	\$	\$	\$

LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAXES <i>Amounts listed below should not be included in assessed valuation column on page 2.</i>	MUNICIPALITY	LIST SOURCE(S) OF PAYMENT In Lieu of Taxes
State and Federal Forest Land, Recreation, and/or Flood Control Land from MS-4, acct. 3356 & 3357	\$ 0	
Other from MS-4, acct. 3186	\$ 26,000	Marist Brothers of NH, In
Other from MS-4, acct. 3186	\$ 0	
Other from MS-4, acct. 3186	\$ 0	
Other from MS-4, acct. 3186	\$ 0	
Other from MS-4, acct. 3186	\$ 0	
Other from MS-4, acct. 3186	\$ 0	
Other from MS-4, acct. 3186	\$ 0	
Other from MS-4, acct. 3186	\$ 0	
<b>Totals of account 3186</b>	<b>\$ 26,000</b>	

**ELDERLY EXEMPTION REPORT - RSA 79-2A**

NO. OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR		PER AGE CATEGORY	TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED			
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT
65 - 74	1	\$ 10,000	65 - 74	9	\$ 10,000	\$ 90,000
75 - 79	0	\$ 15,000	75 - 79	1	\$ 15,000	\$ 15,000
80 +	0	\$ 20,000	80 +	5	\$ 20,000	\$ 100,000
			<b>TOTAL</b>	<b>15</b>		<b>\$ 205,000</b>

**CURRENT USE REPORT - RSA 79-A**

	TOTAL NO. ACRES RECEIVING CURRENT USE ASSESSMENT	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NO. OF ACRES
FARM LAND	225.890	\$ 94,709	RECEIVING 20% RECREATION ADJUSTMENT	3,407.290
FOREST LAND	5,461.600	\$ 629,171	REMOVED FROM CURRENT USE DURING CURRENT YEAR	
FOREST LAND with DOCUMENTED STEWARDSHIP	2,075.790	\$ 123,468		
UNPRODUCTIVE LAND	1,704.660	\$ 25,132		<b>TOTAL NO.</b>
WETLAND	564.920	\$ 7,731	TOTAL NO. OF OWNERS IN C.U.	92
<b>TOTAL</b> Must match page 2	10,032.860	\$ 880,211	TOTAL NO. OF PARCELS IN C.U.	165

**CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B**

	TOTAL NO. ACRES RECEIVING CONS. RES. ASSESSMENTS	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NO. OF ACRES
FARM LAND	0	0	RECEIVING 20% RECREATION ADJUSTMENT	0
FOREST LAND	0	0	REMOVED FROM CONSERVATION RESTRICTION DURING CURRENT YEAR	
FOREST LAND with DOCUMENTED STEWARDSHIP	0	0		
UNPRODUCTIVE LAND	0	0		<b>TOTAL NO.</b>
WETLAND	0	0	TOTAL NO. OF OWNERS IN CONSERVATION RESTRICTION	0
<b>TOTAL</b> Must match page 2	0	0	TOTAL NO. OF PARCELS IN CONSERVATION RESTRICTION	0

Summary of the 2003 Town Meeting  
 Tuesday, March 11, 2003  
 Saturday, March 15, 2003

Voting results:

Selectman, two year term	Elias Diaz	34
	Stanley P. Drelick	80
	Timothy E. Eldridge	237
Selectman, three year term	Alfred J. Levesque	76
	John Meisner	251
	Perley Thompson	17
Town Clerk, three year term	Andrea S. Hubbard	127
	Marilynn L. Maughan	137
	Neal Socha	93
Tax Collector, three year term	Andrea S. Hubbard	127
	Marilynn L. Maughan	139
	Neal Socha	96
Supervisors of the Checklist, three year term	Laurie Carroll	242
Treasurer, three year term	Laurie Carroll	299
Trustee of Trust Funds, two year term	Irene Riordan	5
	Elias Diaz	3
Trustee of Trust Funds, three year term	Neal Socha	6
	Elias Diaz	3
Trustee of the Library, three year term	Kathryn C. Cauble	129
	Patricia Riker	168
Cemetery Trustee, one year term	George Pierson	24
Cemetery Trustee, two year term	Maxine Pierson	24
Cemetery Trustee, three year term	Stanley Drelick	23
Two Budget Committee Members, three year term	J. Michael Cauble	184
	Geneva Thompson	194
Two Planning Board Members, three year term	Timothy E. Eldridge	208



	Henry Spencer	190
Planning Board Member, one year term	Maureen S. Spencer	229
Zoning Board of Adjustment member, three year term	Henry Spencer	236
Article #2 replace "Certificate of Compliance" with "Building Permit". Yes 219 No 141		
Article #3 Definition addition "and not for human habitation" Sect 302/Accessory Building/Use. Yes 233 No 123		
Article #4 Purchase of the old Effingham Elementary School, \$245,000 purchase price, \$145,000 in bonds or notes, \$100,000 transferred from the unreserved fund balance. ballot vote of Yes 81 No 40 Passed by 2/3 majority ballot vote.		
Article #5 Establish Capital Reserve Fund – Municipal Offices Building passed over		
Article #6 Purchase of Fire Truck for \$265,000, \$150,000 from the capital reserve fund and \$85,000 from the general fund surplus. ballot vote of Yes 89 No 11 Passed by majority ballot vote.		
Article #7 \$25,000 to be added to the Capital Reserve Fund – Fire Truck and Equipment Passed by unanimous voice vote.		
Article #8 \$2,000 from the undesignated fund balance to be added to the Capital Reserve Fund – Fire Truck and Equipment. Passed by majority voice vote.		
Article #9 \$51,000 to correct the base map inaccuracies of the Effingham Tax Maps. Passed by unanimous voice vote.		
Article #10 Three year contract – Police Chief, 2003 salary & benefits 37,500.00; 2004 salary & benefits 69,629.00; 2005 salary & benefits 74,384.00. ballot vote of Yes 72 No 30		
Article #11 Establish Transfer Station/Recycling Center Capital Reserve Fund with \$1,000.00. Passed by unanimous voice vote.		
Article #12 Establish the Salt Shed Capital Reserve Fund with \$1,000.00. Passed by unanimous voice vote.		
Article #13 Establish Municipal Maintenance Garage Capital Reserve Fund \$1,000.00. Passed by majority voice vote.		
Article #14 Establish Town-owned Bridges Capital Reserve Fund \$1,000.00. Passed by unanimous voice vote.		

- Article #15 Abolish the Effingham Fire Station #2 Expendable Trust.  
Passed by majority voice vote.
- Article #16 Establish the Public Safety Buildings Capital Reserve Fund \$7,500.00.  
Passed by unanimous voice vote.
- Article #17 Add \$5,000.00 to the Public Safety Buildings Capital Reserve Fund.  
Passed by unanimous voice vote.
- Article #18 Add \$5,000.00 to the Fire Station #2 Expendable Trust Fund.  
Passed over.
- Article #19 Add \$5,000.00 to the Police Cruiser and Equipment Capital Reserve Fund.  
Passed by unanimous voice vote.
- Article #20 Add \$5,000.00 to the Rescue Unit Vehicle and Equipment Capital Reserve Fund.  
Passed by unanimous voice vote.
- Article #21 \$5,500.00 for the Fire Department personal allotment.  
Passed by unanimous voice vote.
- Article #22 \$5,000.00 for the Rescue Squad personal allotment.  
Passed by unanimous voice vote.
- Article #23 Add \$1,500.00 to the Emergency Management/Disaster Expendable General Fund Trust.  
Passed by unanimous voice vote.
- Article #24 \$10,000.00 contract for Med Star Ambulance Service.  
Passed by unanimous voice vote.
- Article #25 Add \$1,000.00 to the Municipal Buildings Expendable Trust.  
Passed by unanimous voice vote.
- Article #26 Add \$1,000.00 to the Community Center Expendable Trust.  
Passed by unanimous voice vote.
- Article #27 \$26,100.00 for the Avitar Associates of New England, Inc., contract for assessing services.  
Passed by unanimous voice vote.
- Article #28 \$60,000.00 to paint Huntress Bridge; \$56,500 from the Capital Reserve Fund; \$3,500.00 from general taxation.  
Passed by unanimous voice vote.
- Article #29 \$95,000.00 for road resurfacing and sealing.  
Passed by unanimous voice vote.
- Article #30 \$50,00.00 for road reconstruction.  
Passed by unanimous voice vote.

Article #31 \$4,400.00 for monitoring the landfill site. Passed by unanimous voice vote.

Article #32 \$10,000.00 for roadside clearing, brush cutting and mowing.  
Passed by unanimous voice vote.

Article #33 Abolish the Woodland Cemetery Trust Fund; place balance of \$8,921.44 in to general fund.  
Passed by majority voice vote.

Article #34 Establish the Woodland Cemetery Expendable Trust with \$9,000.00 from general fund.  
Passed by majority voice vote.

Article #35 \$865.00 for the 2003 Household Hazardous Waste Collection Program.  
Passed by unanimous voice vote.

Article #36 \$380.00 for the Greater White Mountain Chapter American Red Cross.  
Passed by majority voice vote.

Article #37 Accept the reports of the agents and auditors. Passed by unanimous voice vote.

Article #38 \$706,868.00 general operations budget. Passed by majority voice vote.

Article #39 Land and Community Heritage Investment Program resolution.  
Passed by unanimous voice vote.

Article #40 Transact any other business.

Arthur Little requested information on town owned properties.

Katie Remmetter asked that the playground equipment from the old elementary school be moved to the new elementary school.

Diane Drelick asked that the new budget and the budget v. actual be printed in the the town report together.

Meeting adjourned at 2:00 P.M., March 15, 2003.

# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Finance Bureau 2003 Tax Rate Calculation

### TOWN/CITY: EFFINGHAM

Gross Appropriations	1,638,613
Less: Revenues	1,002,521
Less: Shared Revenues	4,048
Add: Overlay	15,549
War Service Credits	11,700

*Beverly Jewell*  
*November 6, 2003*

Net Town Appropriation	659,293
Special Adjustment	0

Approved Town/City Tax Effort	659,293	<b>TOWN RATE</b>
-------------------------------	---------	------------------

7.26

### SCHOOL PORTION

Net Local School Budget (Gross Approp. - Revenue)	0
Regional School Apportionment	1,824,688
Less: Adequate Education Grant	(513,387)
State Education Taxes	(445,259)

Approved School(s) Tax Effort	866,042	<b>LOCAL SCHOOL RATE</b>
-------------------------------	---------	--------------------------

9.54

### STATE EDUCATION TAXES

Equalized Valuation (no utilities) x	\$4.92		<b>STATE SCHOOL RATE</b>
90,499,882		445,259	4.97
Divided by Local Assessed Valuation (no utilities)			
89,578,924			
Excess State Education Taxes to be Remitted to State			
Pay to State →	0		

### COUNTY PORTION

Due to County	88,549
Less: Shared Revenues	(856)

Approved County Tax Effort	87,693	<b>COUNTY RATE</b>
----------------------------	--------	--------------------

0.97

**TOTAL RATE**  
22.74

Total Property Taxes Assessed	2,058,287
Less: War Service Credits	(11,700)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>2,046,587</b>

### PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	4.97	445,259
All Other Taxes	17.77	1,613,028
		2,058,287

TRC#  
190

TRC#  
190



G. Philip Blaisos  
Commissioner  
Barbara T. Reid  
Assistant Commissioner

State of New Hampshire  
Department of Revenue Administration

57 Regional Drive, PO Box 487, Concord, NH 03302-0487  
Telephone (603) 271-3397  
www.state.nh.us/revenue



COMMUNITY SERVICES  
Robert M. Boley, AAS  
Director

Barbara J. Robinson  
Assistant Director

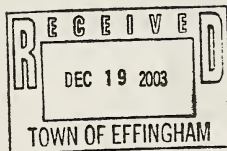
STATEWIDE ENHANCED EDUCATION TAX  
WARRANT  
FOR TAX YEAR 2004

December 15, 2003

To the Selectmen or Assessors of **EFFINGHAM**

In accordance with the provisions of RSA 76:8, you are hereby required to assess the sum of **\$305,121** for the 2004 Statewide Enhanced Education Tax. Per RSA 76:3, this amount is based on a uniform rate of \$3.24/1000 of the 2002 equalized valuation without utilities in the amount of **\$94,173,032**.

Barbara J. Robinson  
Assistant Director  
Community Services



TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Community Services Division.



**MASON + RICH**

PROFESSIONAL  
ASSOCIATION

CERTIFIED  
PUBLIC  
ACCOUNTANTS December 13, 2003

Board of Selectmen  
Town Office  
Effingham, New Hampshire

In planning and performing our audit of the financial statements of the Town of Effingham, New Hampshire, for the year ended December 31, 2002, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

During our audit we did not become aware of any matters in the current year's audit that were opportunities for strengthening internal controls and operating efficiency. The material that follows addresses the current status of our prior year's findings and recommendations. This letter does not affect our report dated December 13, 2003 on the financial statements of the Town of Effingham.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

SIX  
BICENTENNIAL Square  
Respectfully submitted,

CONCORD  
NEW HAMPSHIRE  
03301

*Mason + Rich, P.A.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

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MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

## **STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS**

### **GASB #34 and General Items**

**Finding/Recommendation** – GASB's (Governmental Accounting Standard Board's) Standard #34 requires municipalities to implement a wide range of and dramatic change in their accounting and reporting. In particular, the Standard requires that municipal entities adopt the full accrual basis of accounting - this means that all assets owned by the Town, including land, land improvements, buildings, vehicles, etc., must be capitalized and depreciation expense taken on the assets over their estimated useful lives. In addition, the Standard requires a dramatic change in the financial statement formats that are to be presented. Consequently, the cost to local communities to implement GASB #34 is very steep and the question arises as to the benefit versus the cost for a community of Effingham's size. For example, we are anticipating that just the cost of the audit alone could double under GASB #34. This does not include the cost to the Town of obtaining the required information to be GASB #34 compliant.

The Town, for financial reporting purposes, will need to become compliant with GASB #34 by 2004. The Town, through the Board of Selectmen, needs to determine the cost benefit of a decision to become GASB #34 compliant. The Town does not currently have any bond issues either outstanding or pending in the immediate future. The bond bank now requires that any municipality seeking a bond issue through them have an annual audit. The Town does not now participate in any Federal or State pass through grant programs that entail the expenditure of \$300,000 or more annually.

Absent the requirements from outside agencies such as the bond bank, why does the Town need to incur the costs of an audit under the requirements of GASB #34? DRA has determined that the MS-5 will continue to be completed on the modified accrual basis of accounting as is currently done. If the Town would like an auditor's review of the Town in the future, special audits of portions of the Town's functions could be done on a rotating basis annually, such as an audit of the Tax Collector one year, Town Clerk another, Town Office, etc. In addition to this service, the MS-5 could be prepared (compiled) for the Town, again without the Town under going a full audit.

The Town would continue to have the benefit of services provided by a certified public accountant and would be able to meet the annual requirements of DRA for the MS-5. In addition, audit services would be provided annually for a portion of the Town's activities. The Town could still decide to implement GASB #34, but could look at doing this over a number of years.

The Town currently runs mostly on the cash basis during the year, with adjustments done at year end either by the auditors or the Town Office to adjust the books to the modified accrual basis of accounting.

With the changes as detailed above with the implementation of GASB #34, the Town MUST upgrade it's accounting methods during the year so that at year end the Town's books have already been adjusted to the modified accrual basis of accounting. This would include adjusting liabilities to the School to the amounts due at year end, recording payables at year end through the accounting software for bills for services rendered during the year but not billed to the Town until after year end, accrued payroll liabilities at year end and adjusting tax receivables and revenue accounts monthly during the year.

**Status** – The Town is still reviewing the process of implementing GASB #34.



## **STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued)**

### **TAX COLLECTOR:**

#### **General - Training**

**Finding/Recommendation** - At the request of the Board of Selectmen, we had previously done a training session with the previous Tax Collector and also with her Deputy at the time on the various monthly reconciliations that **must** be done each month. These reconciliations must be done each month from the reports generated by the Tax Collector's software to the Treasurer's deposits (Quick Books) and also to backup documentation, i.e. abatements from the Board of Selectmen, approved tax warrant totals, added tax warrants, tax deeded property, etc. The session went very well and appeared to be well received. Unfortunately, we noted in our testing and review of the Tax Collector's information that the recommended monthly reconciliations that had been addressed in the training session had not been done. After a number of fruitless efforts to have a training session with the Tax Collector, we were extremely disappointed to find that the reconciliations were not being done after the training sessions were finally done. Consequently, these reconciliations then need to be done at year end by the auditors at additional cost to the Town.

**Status** - We noted that this was still an issue for the 2002 audit.

#### **Execution of Tax Liens**

**Finding/Recommendation** - We had found in our testing of the tax liens for 2001 that the report of the execution of tax liens appeared to be hand typed, did not have a total and further did not agree to the amount of liens that were reported on the Tax Collector's software. The report should be computer generated. If the information required by the Register of Deeds is not properly reported on the computer generated report, the typed report should still have totals at the end and the typed report must be mathed to insure that the totals agree. Accounts that are not to be liened **MUST** be addressed before the execution of the tax lien. Not recording the lien puts the Town's ability to collect the lien at jeopardy.

**Status** - We noted that this was still a problem with the liens done in 2002.

### **TOWN OFFICE**

#### **Invoices**

**Finding/Recommendation** - During our random testing of vendor transactions, on one occasion, we found no invoice was available for review. We had recommended that when paying any bill, a copy of the invoice should be stapled to check stub. In addition, for larger purchase amounts (over \$500), a purchase order should also be on file.

**Status** - We noted that this had been addressed in 2002.



## **STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued)**

### **W-4 Forms**

**Finding/Recommendation** - We noted in the prior year that several W-4's were not on file. This is an important part of the controls over payroll. We had recommended that the Town have employees update their W-4's.

**Status** - We noted that this had been addressed in 2002.

### **Payroll Rate Authorization**

**Finding/Recommendation** - We had found in the prior year that there were several employees who had no updated wage rate authorizations on file. We had recommended that the Town create either a spreadsheet or a report from the accounting software listing all current Town employees with their current rate of pay, and have the Selectmen sign the report to acknowledge their acceptance of the rates. For new hires during the year, we would recommend that the Town set up a rate authorization sheet to keep in file.

**Status** - We found that this had been implemented in 2002.

TOWN OF EFFINGHAM, NEW HAMPSHIRE  
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
DECEMBER 31, 2002

	Governmental Fund Types		Fiduciary Fund Types	Account Group		Totals (Memorandum Only)
	General	Special Revenue	Trust	General Long-Term Debt	Debt	
<b>ASSETS</b>						
Cash	\$643,713	\$10,593	\$835	\$	-	\$655,141
Temporary Investments	77,296	-	418,517		-	495,813
Taxes Receivable:						
Property	398,843	-	-	-	-	398,843
Liens	142,282	-	-	-	-	142,282
Yield	67	-	-	-	-	67
Accounts Receivable	-	-	-	-	-	-
Due From Other Funds	11,030	-	-	-	-	11,030
Notes Receivable	9,512	-	-	-	-	9,512
Property by Tax Lien and Title	10,406	-	-	-	-	10,406
Amount to be Provided for Retirement of Long-Term Debt	-	-	-	-	46,224	46,224
<b>TOTAL ASSETS</b>	<b>\$1,293,149</b>	<b>\$10,593</b>	<b>\$419,352</b>		<b>\$46,224</b>	<b>\$1,769,318</b>
<b>LIABILITIES AND FUND EQUITY</b>						
<b>Liabilities</b>						
Accounts Payable	\$14,980	\$	\$	-	\$	\$14,980
Accrued Liabilities	1,976	-	-	-	-	1,976
Due to Other Governments	713,360	-	-	-	-	713,360
Due to Other Funds	-	1,189	9,841	-	-	11,030
Deferred Revenue	12,828	-	-	-	-	12,828
Estimated Landfill Monitoring Costs Payable	-	-	-	-	46,224	46,224
<b>Total Liabilities</b>	<b>743,144</b>	<b>1,189</b>	<b>9,841</b>		<b>46,224</b>	<b>800,398</b>
<b>Fund Equity</b>						
Reserved for Encumbrances	160,686	-	-	-	-	160,686
Reserved by Trust Instruments	-	-	26,844	-	-	26,844
Unreserved:						
Designated for Capital Acquisition	-	-	357,446	-	-	357,446
Designated by Trust Instruments	-	-	25,221	-	-	25,221
Designated for Specific Purposes	-	9,404	-	-	-	9,404
Undesignated	389,319	-	-	-	-	389,319
<b>Total Fund Equity</b>	<b>550,005</b>	<b>9,404</b>	<b>409,511</b>		-	<b>968,920</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$1,293,149</b>	<b>\$10,593</b>	<b>\$419,352</b>		<b>\$46,224</b>	<b>\$1,769,318</b>

The Accompanying Notes are an Integral Part of This Financial Statement

The Accompanying Notes are an Integral Part of This Financial Statement

-2-

# Schedule of Town Owned Real Estate

MAP LOT		VALUE
2	6	18,700
2	7	18,800
4	29	15,000
7	4	CONSERVATION COMMISSION 2,900
7	12A	3,500
7	15	600
7	34	18,500
8	7	CONSERVATION COMMISSION 41,100
9	24	TRANSFER STATION 146,800
9	38	51,800
10	10 11	15,900
10	10 21	16,500
10	11	2,800
10	12	6,200
10	13	700
10	14	3,900
10	17	18,600
10	18	4,600
10	19	3,400
12	6	2,100
12	7	29,100
12	9	26,700
12	15	CONSERVATION COMMISSION 21,100
13	28	10,800
13	39	CONSERVATION COMMISSION 8,000
13	40 11	12,400
13	44	19,300
15	16	72,900
15	48	25,900
17	2	16,100

## Schedule of Town Owned Real Estate

17	3	WOODLAND CEMETARY	5,900
17	3 1	TOWN FOREST	68,800
17	12		13,000
17	13		13,000
23	28	CONSERVATION COMMISSION	5,100
23	29	CONSERVATION COMMISSION	6,100
23	30	CONSERVATION COMMISSION	6,100
23	31	CONSERVATION COMMISSION	6,100
23	32	CONSERVATION COMMISSION	17,400
23	33	CONSERVATION COMMISSION	8,000
23	33 1	CONSERVATION COMMISSION	6,100
23	35		8,000
23	36		11,500
23	34		1,100
23	39		1,300
23	40		1,200
23	41		1,400
23	44		1,000
23	52		21,300
23	70		1,200
24	4		1,200
24	13		1,300
27	1 46		15,300
28	18	MURRAY FIELD FIRE STATION	98,900
29	2	TOWN HALL	196,300
30	7	LORD'S HILL FIRE STATION	31,200
31	5	TOWN STORAGE SHED	14,100
33	30A		21,000
34	21		10,500
34	36		94,700
<b>TOTAL TOWN OWNED PROPERTIES</b>			<b>1,322,800</b>

**TREASURER'S REPORT**  
**Town of Effingham - Fiscal Year 2003**

**2003 GENERAL FUND**

Beginning Balance - 1/1/03	\$ 643,598.71
Revenue - All sources (see detail below)	2,678,223.38
Interest Income	2,679.30
Disbursements (see detail below)	<u>2,866,446.64</u>

<b>Balance 12/31/03</b>	<b>\$ 458,054.75</b>
-------------------------	----------------------

**2003 REVENUE**

2003 Receipts - Tax Collector	
Property Tax and Redemptions	2,122,840.24
Property Tax Interest and Costs	41,324.60
Yield Tax	<u>7,676.93</u>
<b>Total</b>	<b>\$2,171,841.77</b>

2003 Receipts - Town Clerk	
Motor Vehicle Permits and Titles	175,716.00
Dog Licenses	936.10
Vital Statistics	602.00
UCC Filings	151.00
Transfer Station	690.00
Miscellaneous	<u>58.42</u>
<b>Total</b>	<b>\$178,153.52</b>

2003 Receipts - Board of Selectmen	
Pistol Permits	310.00
Photocopies	582.75
Transfer Station Permits	315.00
Forest land Reimbursements	6,778.79
Donation ILO of Taxes	12,828.00
Cable TV Franchise Fee	6,658.14
Trustees of the Funds	215,254.48
Refunds	2,331.51
Zoning Revenue	676.00
Misc. Revenue	2,999.69
State of NH	69,334.23
Property Sales & Mortgages	7,684.50
Aluminum Cans	900.00
Afghan Sales	<u>1,575.00</u>
<b>Total</b>	<b>\$328,228.09</b>

**Disbursements 2003**

General Expenses	1,465,265.48
School Payments	<u>1,401,181.16</u>
<b>Total</b>	<b>\$2,866,446.64</b>

**Tax Anticipated Note (TAN) Activity - None.**

**2003 Conservation Commission**

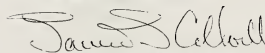
Beginning Balance 1/1/03	\$2,166.22	
Income From Town	600.00	
Interest Earned	11.51	
Expenses	<u>246.16</u>	
<b>Balance 12/31/03</b>	<b>\$2,531.57</b>	<b>\$2,531.57</b>

**2003 Investment Pool**

Beginning Balance - 1/1/03	\$77,295.87	
Interest Earned	<u>624.68</u>	
<b>Balance 12/31/03</b>	<b>\$77,920.55</b>	<b>\$77,920.55</b>

General Fund balance as of 12/31/03	\$458,054.75
Conservation Commission Balance as of 12/31/03	2,531.57
Investment Pool Balance as of 12/31/03	77,920.55
<b>TOTAL CASH AS OF 12/31/03</b>	<b><u>\$538,506.87</u></b>

Respectfully submitted,

  
Laurie L. Caldwell, Treasurer

TOWN CLERK'S REPORT  
FOR THE PERIOD ENDING DECEMBER 31, 2003

<u>DESCRIPTION</u>	<u>AMOUNT REMITTED TO TREASURER</u>
Motor Vehicle Registrations	\$175,161.00
Certified Title Applications	814.00
Boat Registrations	29.00
Dog Licenses	936.00
Filing Fees	13.00
Vital Statistics	557.00
Non-sufficient fees & costs	29.42
Copy charges	75.00
UCC filing fees	183.00
Transfer Station permits	<u>618.00</u>
Total remitted to the Treasurer	\$178,415.42

# TAX COLLECTOR'S REPORT

For the Municipality of EFFINGHAM Year Ending 12/31/2003

## DEBITS

UNCOLLECTED TAXES- BEG. OF YEAR*		Levy for Year of this Report	2002	2001 (PLEASE SPECIFY YEARS)	2000+
Property Taxes	#3110	xxxxxx	404,873.98	[1,421.38]	[5,458.73]
Resident Taxes	#3180	xxxxxx			
Land Use Change	#3120	xxxxxx			
Yield Taxes	#3185	xxxxxx			
Excavation Tax @ \$.02/lyd	#3187	xxxxxx			
Utility Charges	#3189	xxxxxx			
		xxxxxx			

## TAXES COMMITTED THIS YEAR

Property Taxes	#3110	2,061,902.66	210,074.78
Resident Taxes	#3180		
Land Use Change	#3120		
Yield Taxes	#3185	7,372.17	490.00
Excavation Tax @ \$.02/lyd	#3187		
Utility Charges	#3189		

FOR DRA USE ONLY

## OVERPAYMENT:

Property Taxes	#3110	4,991.95	1,126.23		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/lyd	#3187				
Interest - Late Tax	#3190	2,331.57	26,263.57	45.81	145.00
Resident Tax Penalty	#3190				
<b>TOTAL DEBITS</b>		<b>\$2,076,598.35</b>	<b>\$ 642,828.56</b>	<b>\$ [1,375.57]</b>	<b>\$ [5,313.73]</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



# TAX COLLECTOR'S REPORT

For the Municipality of EFFINGHAM Year Ending 12/31/2003

## CREDITS

REMITTED TO TREASURER	Levy for this Year	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2002	2001	2000+
Property Taxes	1,686,527.29	284,433.56		
Resident Taxes				
Land Use Change				
Yield Taxes	13,620.03			
Interest (include lien conversion)	2,561.57	25,679.48		
Penalties				
Excavation Tax @ \$.02/yd	125.88			
Utility Charges				
Conversion to Lien (principal only)		124,672.70		
DISCOUNTS ALLOWED				

## ABATEMENTS MADE

Property Taxes	12,486.84	13,240.86		
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
CURRENT LEVY DEEDED	5,339.00	612.00		

## UNCOLLECTED TAXES - END OF YEAR #1080

Property Taxes	357,549.53	193,766.96	[680.00]	[1,647.99]
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
Overpayments returned	4,991.95			
TOTAL CREDITS	\$2,083,202.09	\$ 642,828.56	\$ [680.00]	\$ [1,647.99]

MS-61  
Rev. 08/02

## TAX COLLECTOR'S REPORT

For the Municipality of EFFINGHAM Year Ending 12/31/2003

## DEBITS

	Last Year's Levy	PRIOR LEVIES		
		2002	2001 (PLEASE SPECIFY YEARS)	2000+
Unredeemed Liens Balance at Beg. of Fiscal Year			85,138.13	61,864.38
Liens Executed During Fiscal Year		139,872.98		
Interest & Costs Collected (AFTER LIEN EXECUTION)		2,661.13	8,182.59	14,883.44
<b>TOTAL DEBITS</b>	<b>\$</b>	<b>\$ 142,534.11</b>	<b>\$ 93,320.72</b>	<b>\$ 76,747.82</b>

## CREDITS

REMITTED TO TREASURER:		Last Year's Levy	PRIOR LEVIES		
			2002	2001 (PLEASE SPECIFY YEARS)	2000+
Redemptions			40,935.51	31,632.87	33,463.80
Interest & Costs Collected (After Lien Execution)	#3190		2,661.13	8,182.59	14,883.44
Abatements of Unredeemed Taxes			3,216.08	1,769.87	6,802.24
Liens Deeded to Municipality			11,142.44	10,649.64	15,750.27
Unredeemed Liens Balance End of Year	#1110		84,578.95	41,085.75	5,848.07
<b>TOTAL CREDITS</b>		<b>\$</b>	<b>\$ 142,534.11</b>	<b>\$ 93,320.72</b>	<b>\$ 76,747.82</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? YesTAX COLLECTOR'S SIGNATURE Marilyn Maughan DATE 1/13/2004

We would like to thank the residents and property owners of Effingham for their kindness and patience with us during 2003. It was a year of learning for both of us and we appreciate all the assistance we received. We attended thirteen training classes and workshops in 2003, all of them were very informative and helpful to us in preparing ourselves with the major changes that took place in 2003 and will be taking place in 2004. We manually converted the tax billing system from BMSI to AVITAR, which went very smoothly with only a few minor problems that were resolved quickly and easily with the assistance of the program support at AVITAR. We attended the three workshops and training classes necessary for the town clerk to become an approved municipal registration agent and for the deputy town clerk to become her assistant. We successfully completed the Department of Safety program and received our certificates on May 5, 2003. Unfortunately, since the office was not "on-line" nor a municipal agent prior to our completion, the Department of Safety will not allow us to manually process the state portion of the motor vehicle registrations. It is anticipated that with the implementation in 2004 of the Municipal Agent Automation Project (MAAP), we will be able to begin processing the state portion of the registration in October. MAAP represents a Department of Safety project to develop a new motor vehicle automated online system to be used by the Department of Safety and Municipal Agents. We are anticipating the internet conversion of all vital records in early 2004. With Vital Records now under the umbrella of the Department of State, this project is proceeding rapidly. We expect to begin processing vital records requests some time in late spring via this new process. With the implementation of the Help America Vote Act, we will be converting our voter checklist to the state wide voter checklist that will be accessed through the Department of State web site.

Don't forget to renew your dog license – it expires April 30, 2004!

Again, we want to thank you for your patience and kind words and look forward to providing all the necessary services you expect at the town clerk and tax collector's office in the future.

Marilynn L. Maughan  
Town Clerk and Tax Collector

Deanna Amaral  
Deputy

2003 TRUSTEES OF TRUST FUNDS ANNUAL REPORT									
Date	Fund Name	PRINCIPAL Beg. Balanc	Deposits	Withdrawals	End Balance	INCOME Beg. Income	Income	Expenses	End Income
	Common Trust Fund #1 - Cemeteries	16,884.26	-	-	16,884.26	17,887.57	334.11	-	18,201.68
	Common Trust Fund #2 - Library	1,900.00	-	-	1,900.00	89.25	18.39	89.25	1,918.39
1977	Woodland Cemetery Trust	6,200.00	-	6,200.00	-	2,721.44	20.62	2,742.06	-
1878	Abigail Drake School Trust	500.00	-	-	500.00	308.14	15.79	-	323.93
1932	Emma Leland Browning Sient Poor Trust	1,360.00	-	-	1,360.00	740.05	20.19	-	760.24
1963	CRF - Fire Truck & Equipment Purchase & Re	132,100.00	27,000.00	127,226.89	31,873.11	21,943.69	964.72	22,773.11	135.30
1990	CRF - Police Cruiser Purchase	22,500.00	5,000.00	-	27,500.00	2,312.52	273.64	-	2,586.16
1991	CRF - Rescue Vehicle & Equipment Purchase	35,708.45	5,000.00	-	40,708.45	7,333.99	459.41	-	7,793.40
1996	CRF - Huntress Bridge Maintenance	46,000.00	-	19,765.69	26,234.31	11,667.07	491.50	12,103.76	54.81
2003	CRF - Transfer Station/Recycling Center	-	1,000.00	-	1,000.00	7.02	7.02	-	7.02
2003	CRF - Salt Shed	-	1,000.00	-	1,000.00	7.02	7.02	-	7.02
2003	CRF - Municipal Maintenance Garage	-	1,000.00	-	1,000.00	7.02	7.02	-	7.02
2003	CRF - Town-Owned Bridges	-	1,000.00	-	1,000.00	7.02	7.02	-	7.02
2003	CRF - Public Safety Buildings	-	12,500.00	-	12,500.00	-	87.72	-	87.72
2003	ETF - Woodland Cemetery	-	9,000.00	-	9,000.00	-	63.18	-	63.18
1992	ETF - Emergency Management	14,514.32	1,500.00	-	16,014.32	799.17	157.75	-	956.92
1998	ETF - Municipal Building Repair & Maintenan	33,409.04	1,000.00	183.23	34,225.81	3,101.83	354.35	3,430.02	16,971.24
1999	ETF - Community Center Establishment	17,500.00	1,000.00	-	18,500.00	1,594.37	190.61	-	26.16
2000	ETF - Dry Hydrant Installation & Maintenance	5,000.00	-	-	5,000.00	334.34	51.28	-	1,784.98
2000	ETF - Uninsured Loss	3,251.00	-	-	3,251.00	215.96	33.34	-	385.62
2000	ETF - Fire Station #2 Expansion	7,000.00	-	7,000.00	-	409.30	17.12	426.42	249.30
2001	ETF - Tax Map Updating	5,000.00	-	4,997.29	-	227.92	44.87	-	-
Total - Trust Funds		348,827.07	66,000.00	165,373.10	249,453.97	71,666.61	3,626.67	41,837.41	33,455.87
									282,909.94

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief. Respectively submitted,

Deirdre G. Byers, Treasurer

*Michael Cauble*  
Michael Cauble

## Building/Zoning Permits Issued

	2001	2002	2003
Residential Structures	9	22	30
Garages	8	4	9
Additions	8	4	11
Sheds/Barns	2	7	7
Decks/Porches	2	3	4
Renovations			3
Commercial Structures	1		
Special Use Permits			1
Driveway Permits			3
	<hr/>		
<b>TOTAL</b>	<b>30</b>	<b>40</b>	<b>68</b>

**REMINDER:** Most building projects require a zoning permit. Check with the Zoning Officer before starting your project. The permit is free.

The Planning Board has adopted a Driveway Permit system. All new driveways and changes to existing driveways require a Driveway Permit. The cost is \$25.

All applications for permits are available at the Town Hall during regular hours.

The Zoning Officer is available Tuesdays 5:30-7 PM

**Stefan Zalewski**  
Zoning Enforcement Officer



# Effingham Police Department

PO Box 53 Effingham, NH 03882

Phone (603)539-5380 Fax (603)539-2120

I would like to take this opportunity to thank the Board of Selectmen and the towns people for their support for the past few months.

The year 2003 has brought many changes to the Effingham Police Department. I took over as the first full time Chief for the Town in September of 2003. Since that time Jim Eldridge has left, but Donald Grow and Mark Lessard have decided to stay on as part time officers.

I look forward to serving the Town in the future.

If for any reason the town's people have any questions, please feel free to contact me.

I want to thank Claudia, Jim Eldridge, Don Grow, Mark Lessard and Linda Bucknell for their help. I would like to thank the State Police and the Carroll County Sheriffs Department for their assistance through out the year, and look forward to working with these Agency's.

Respectfully Submitted

A handwritten signature in dark ink, appearing to read "Joseph Collins".

Joseph Collins  
Chief of Police



# Effingham Police Department

PO Box 53 Effingham, NH 03882

Phone (603)539-5380 Fax (603)539-2120

Statistics from 10-01-03 to 12-31-03

Accidents	5
Alarms	5
Animal	6
Assist Other Agency	10
Bad Checks	2
Burglary	1
Credit Card Fraud	2
Criminal Mischief	11
Criminal Trespass	2
Domestic Dispute	4
DWI	1
Habitual Offender	1
Harassment	2
Missing Person	3
Miscellaneous	15
Motor Vehicle Stops	75
Oper. After Suspension	4
Paper Service	4
Poss. Of a C/D w/intent to Sell	1
Property Checks	4
Reckless Operation	2
Simple Assault	2
Suspicious Incidents	3
Theft	5
Theft, Attempted	2
Vin Verification	3
Welfare Checks	3

TOTAL	178
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## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(\*Misc: powerlines, fireworks, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149

ONLY YOU CAN PREVENT WILDLAND FIRES

*Richard W. Thompson* Effingham Warden *None* 539-6370  
Cell 493-6317



## Town of Effingham Volunteer Fire Department

Many thanks to the voters at the 2003 Town Meeting, who supported the request for a new pumper/tanker. The new unit should be in Effingham for display at the 2004 annual meeting.

The department has had four members complete Firefighter Level 1A.

The department roster was up by four new members in 2003. Two department members were involved in a weekend class on heavy rescue.

Members attended the dedication of Green Mountain Fire Tower at the tower this past summer.

We are now using the Knox Box Security System. We have one available at all times. Anyone interested in more information, please contact any Fire Department Officer.

We had a total of 117 calls in 2003, an increase of approximately 30%.

Structures - 10	Hazmat - 3	Illegal Burns - 8
MV Accidents - 22	Alarms - 42	Lightning Strikes - 1
Forestry - 4	Smoke Investigations - 8	Gas Explosions - 1
Rescue Assists - 4	CO Check - 1	Auto Fires - 2
Chimney Fires - 1	Trees on wires & in road - 10	

IN CASE OF AN EMERGENCY CALL 911

Anyone interested in becoming a member, please contact any member for an application.

Any questions regarding the Effingham Fireman's Association please call the president Phil Blay Sr. @ 539 - 3695.

Thank you,  
Richard Thompson, Chief 539-6370  
Sonny English, Deputy Chief 539-7484  
Brent Rogers, Assistant Chief 539-2489  
Caleb Pike, Lieutenant 539 -5046

The library has continued to grow through out the year. We have 5296 titles in the collection, which include, book, videos, and audio-tapes (books on tape). These were acquired by various means, purchase, donation from patrons and other libraries within the State Library System. We have now issued over 300 library cards.

The library had over 1505 patron visits over the year, which represents 1896 titles in circulation. The card catalog has been completed and the entire collection up loaded into the State Inter-Library Loan System. I would like to thank Laurie Carroll for her help over the summer to get this project completed by the end of August. We received catalog cards from the State Library for each title entered into the system. After the first of Sept. there would have been a cost to the library of \$.20 per card. As a result we support on average 5 inter-library loans per week. We have been able to secure books for patrons that are not in our collection by this means. The books in the collection are being covered; this project not only protects the books from wear and tear but also makes them more attractive to the reader.

The library participated in the Summer Reading Program with 10 readers and was able to send three young readers that completed the program to Lost River. The library also continues to have available free adult passes to the Currier Art Gallery in Manchester. The web site is active with over 4000 visits to the library web site. The site provides links that interest all patrons, for the students there is a homework link where they can get advise and help with book reports and research papers, also a link to what other teens across the country are reading. Also on the site is the "Teen Newsletter", and other events at the library and around town. There is a link to the Historical web site and other town committees and organizations.

The library is currently involved in a national contest for teens. This contest involves reading a favorite book fiction or no-fiction and coming up with a creative way to explain how this book has affected their lives. The entry can be, written, drawn or video taped. It is then submitted and the winner gets to spend a day with Tony Hawk a professional skateboarder. Other similar contests will be run in the summer, which will involve a Major League Baseball Team.

As of this date we are still waiting to expand into the rest of the town hall. The room the library currently occupies is too small and we have run out of room.

A children's room for their own books and programming is a must. A room for research and a space to do the daily activities of running a library is also a much-needed addition. Thanks to the support of the people we are a fully functioning library that offers everything people need, or we can get it for you.

The library has grown to the point of needing two people to run it effectively. Offering programs for the youth of Effingham, adult activities, and making this building a cultural center and a place we can be proud of is our goal for the coming year

Respectfully Submitted,

Frank Fisher Library Director

Town of Effingham  
Transfer Station  
Facility Rules and Regulations  
**539-2558**

1. Trash and recyclables will be accepted only during scheduled hours.

Summer hours effective May 1<sup>st</sup> to Sept 30<sup>th</sup>

Wednesdays	12:00pm - 4:30pm
Saturdays	8:00am - 4:30pm
Sundays	8:00am - 4:30pm

Winter hours Oct 1<sup>st</sup> to April 30<sup>th</sup>

Wednesdays	10:00am - 3:30pm
Saturdays	9:00am - 3:30pm
Sundays	9:00am - 3:30pm

2. All trash and recyclables shall be placed in designated areas.
3. The following refuse will be accepted at the transfer station:
- Newspapers, bundled and tied
  - Glass does not have to be separated by color
  - Metal, including aluminum cans
  - Tires with a rim size of 16.5 or less
  - Large metal (refrigerators, washers, stoves, bicycles, bed springs, metal drums, etc.)
  - Brush including stumps to 5" and untreated wood scraps
  - Household garbage
4. The following refuse will **not** be accepted:
- Explosives such as dynamite and ammunition
  - Gas or gas products (except used uncontaminated motor oil in acceptable container).
  - Other hazardous items such as strong acids and bases, highly volatile products and asbestos.
  - Human or animal waste
  - Motor vehicles (cars, trucks, motorcycles, buses, tractors, etc.)
  - Tires with a rim size larger than 16.5
5. Use of firearms in the transfer station is absolutely forbidden.
6. The transfer station attendant and town police department is empowered to enforce these rules and regulations. Offenders shall be subject to fines as follows:
- 1<sup>st</sup> offense - warning
  - 2<sup>nd</sup> offense - \$10 fine
  - 3<sup>rd</sup> offense - \$20 fine
  - 4<sup>th</sup> offense - loss of dumping privileges
7. Admission to transfer station is by town permit only. Permits may be obtained at the Selectmen's Office Monday-Friday 9:00am - 12:00pm. There is a nominal charge for a permit. There are no other fees for Effingham residents to use the transfer station.
8. The transfer station will be closed in observance of the following holidays:  
Christmas, New Year's Day and Independence Day.
9. Under authority granted by RSA 31-39, the Selectmen of Effingham have adopted the following ordinance: "That no private dump shall be used or operated in the Town of Effingham. All such materials shall be transported to the Effingham Town Transfer Station under the adopted rules and regulations effective August 1, 1978.

Effingham Conservation Commission  
Annual Report 2003

2003 saw less done than the Commission would have liked. Illness and lack of time limited the work accomplished on Conservation Land. The Commission has been able to form a more concrete plan to utilize these public lands. The linkage of one substantial parcel with the northwestern boundary of the new Nature Conservancy Land was a fortunate occurrence for the Commission.

Members of the Commission participated in the Pine river State Forest clean up, gathering data for water quality testing and viewed three wetland sites.

The Spring roadside clean up brought together its usual diverse group, the ensuing cookout and gathering being just reward for the amount of litter removed. Attendance, while good, was distressing in its lack of new faces.

The Commission again used its funds to sponsor Effingham kids to Conservation Camp. A longstanding tradition.

The Annual school art contest sponsored by the Commission brought forth expression and color. The overall artistic feeling being recess on paper. Well-deserved awards and congratulations provided by member Emelyn Albert.

The Conservation Fund stands at \$2,100.00. Guidelines for its best and proper use are being established.

All Commission members are excited by the prospect of involving the new upper grades from Effingham's Community school with Effingham's public lands.

Please think about joining the Commission if you have any interest in fostering awareness and participation between ourselves and the land we live on.

Respectfully submitted:  
Henry Spencer, Chairman

## EFFINGHAM HISTORIC DISTRICT COMMISSION

This Commission is dedicated to preserving the historical and cultural characteristics of the Center Effingham Historic District and the Lords Hill Historic District to insure the protection of the architecture and landscapes which create a sense of place that defines our identity and heritage.

At the present time, development is changing our way of life and, as we move forward, safeguarding the Town characteristics -- our heritage -- is our societal responsibility. We preserve not to take us back to the past but to make for a better present and future. It is through appreciating what has been valued in the past that we are enabled to make sound decisions individually and collectively in the present that serve to shape the future of our community. Thus, the legacy we have inherited makes us part of a powerful partnership between past, present and future. By preserving our irreplaceable buildings and sites, we share the history of the lives of predecessors with the public in this time, and insure that rightful legacy will be handed down to generations in the coming time.

The stewardship program of this Board is connected to an established preservation movement which is comprised of 1,041 cultural organizations in New Hampshire and to a broad agenda nationwide, including the National Trust for Historical Preservation which has more than 250,000 members committed to saving significant architectural and historical resources throughout the country.

The Commission meets the second Tuesday of each month at 7:00 P. M. in the Town Hall. During 2003, eleven regular meetings took place and proceedings included review and approval of applications in addition to civic initiatives undertaken according to standards for the preservation of District resources.

The continuous support by Townspeople in the historical process to preserve cultural characteristics in our Town is very much appreciated by Commission Members.

Respectively submitted,

Andrew Hubbard, Chairman  
Frank Keville, CO-Chairman  
Arleen Gertsen, Secretary

## Planning Board Annual Report

The Planning Board continuously reviews the Board's regulations and after a public hearing for input, writes changes to them for the public good. We also examine the Zoning Ordinance throughout the year and suggested changes are placed on the Warrant for a vote in the March elections.

After considerable work and extensive opportunity for public comment the Planning Board finished its mandated update of Effingham's Master plan and will continue to complete the necessary five year review."

Also this year the Planning Board under the authority of RSA 236:13 V enacted driveway regulations. The Enforcement Officer has been appointed to issue permits. Anyone constructing a new driveway, or altering an existing one must fill out an application.

It has been a quiet year for subdivisions. Only two subdivisions came before the Board, both being two lot subdivisions. Two lot line adjustments have also been approved by the Board.

The Board is always accepting people interested in serving on the Planning Board. We meet usually twice a month, the first meeting is always the first Thursday of the month starting at 6PM. Please come before the Board and see if you are interested.

Respectfully submitted  
William Stewart, Chairman

Maureen Spencer	Vice-Chairman	Term expires 2004
Lee Spiller		Term expires 2004
George Brown		Term expires 2005
William Stewart	Chairman	Term expires 2005
Henry Spencer	Secretary	Term expires 2006
William Piekut	Selectmen's Representative	

## **ZONING BOARD of ADJUSTMENT**

### **2003 REPORT**

This is our third year with a ZBA and it has gone very smoothly. We held 15 meetings of which 12 of them were regular monthly meetings. One was a hearing for a special exception, which we granted with conditions. One was for a variance which we denied. The other one was when a rehearing on the denied variance was applied for. We had to go over the paper work to see if any new evidence was presented. There was not so we denied the rehearing. This variance required a tremendous amount of field work for a couple of the board members. When ever an application is presented to us we go out and actually look at the property and the situation that is applied for. That way we have some general idea what the applicant is asking for and it makes it a lot easier to deal with at the time of the hearing.

Our meetings are on the first Wednesday of each month at 7:00 p.m. We are in need of alternates to serve on the board. If anyone out there would like to be one, just call the town office or show up at our meeting. Henry Spencer was reelected to a three year term at the March town meeting. Henry has also attended many law lecture classes this year. He then passes info on to the rest of the board. We have 2 members whose term will expire in March. Dave Seamans and Don LaChance. They are both good members and hopefully will seek another term. The entire board has a very good attendance record. Everyone. We all work very well together as a board.

The selectmen hired a new zoning compliance officer in late spring. He attends most of our meetings and hearings. Selectmen John Meisner and Bill Piekut also attend. The meetings are open to the public. So, come on down and visit us.

Respectfully submitted,  
Lyle C. Thurston, Chairman



**Medstar ALS, Inc**  
**Activities Report – Town of Effingham – 2003**

2003 proved to be another very busy year for Medstar, as our units responded to nearly 1700 calls for assistance. Once again, these calls ranged from standby assists to the fire departments to fatal injuries and illnesses.

Our goal remains to provide those we serve with the most competent emergency care possible. To that end we continue to operate with six EMT's on duty at all times. Though we are not required to do so, we also provide paramedic service everyday. Due to its very diverse demands, rural EMS is very challenging. It requires our personnel to possess, and be highly proficient in a wide range of emergency skills. In addition to maintaining their excellent medical abilities, our staff continues to train in related topics. This year our EMT's received training on; Extended OHRV Rescue, Search & Rescue, Scene Violence, Elder Abuse, Legalities of DNR's and Living Wills, Pediatric Emergencies, Crime Scene Interaction, Radiological Monitoring, Disaster Management, Forensic Medicine, Scene Investigation, EMS at Large Events, Auto Extrication, and a host of fire service training programs.

Efficient emergency care requires considerable teamwork, and I am very proud of our relationships with the other local emergency departments. My sincere thanks to the members of the fire, rescue, and police departments, whose dedication to those they serve should not go unnoticed. A very special thank you to the men and women of our Armed Forces, who place themselves in harms way everyday so that we may remain safe. Also, my appreciation goes out to the people of Effingham for their continued support.

Please accept the following as our Effingham activities report for 2003.

**TYPE OF CALL;**

<b>Medical Aids:</b>	<b>85</b>
<b>Trauma:</b>	<b>14</b>
<b>Motor Vehicle Accidents:</b>	<b>22</b>
<b>Assist Fire Department:</b>	<b>19</b>
<b>Assist Police Department:</b>	<b>4</b>

<b>Total Responses:</b>	<b>144</b>
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**PATIENTS ASSISTED;**

<b>Transported at the ALS level:</b>	<b>45</b>
<b>Transported at the BLS level:</b>	<b>15</b>
<b>Assisted without transport:</b>	<b>14</b>

<b>Total Patient Assists:</b>	<b>74</b>
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Respectfully Submitted,

Randy Hayford  
Chief of Service



LAKES REGION PLANNING COMMISSION  
2002 -- 2003

The Lakes Region has changed tremendously in the past 20 years. Homes and businesses have expanded along major roadways, and many of our communities have experienced dramatic change. This growth has resulted in a number of regional challenges. The Lakes Region Planning Commission (LRPC) is the area organization established to address the effects of growth at both the local and regional level. With a service area covering over 1,200 square miles in Belknap, Carroll, Grafton and Merrimack Counties, the LRPC provides a wide range of planning services to member municipalities. The Commission offers diverse direct and support services ranging from technical assistance, geographic information systems, and transportation planning, to land use and environmental planning, and economic development. The LRPC is primarily funded from local, state, and federal resources. We are contacted several times daily for answers to local issues. We also maintain a regular dialogue with state agencies as a resource for the entire Lakes Region. Our goal remains to provide support and leadership to the governments, businesses and citizens of the Lakes Region.

Here are some of our services performed on behalf of Effingham and the region in the past fiscal year:

- ❖ Assisted the ZBA chairman with procedures to appeal a ZBA decision on a special exception.
- ❖ Discussed with local officials how the town might better manage the use of recreational vehicles as temporary homes in Effingham over an extended period of time.
- ❖ Provided answers to questions about the local requirements to obtain site plan review.
- ❖ Provided information for planning board members on the requirements for the separation of wells and septic systems.
- ❖ Reviewed proposed warrant articles for zoning amendments for Town Meeting.
- ❖ Provided guidance relative to proposed driveway regulations, as requested by local officials.
- ❖ Spoke with the ZBA chairman about the rehearing procedure for an appeal to a ZBA decision on a special exception.
- ❖ Ordered for the Effingham Planning Board seventeen copies of the 2003-2004 N.H. Planning and Land Use Regulation Books and two CD/Publications at a considerable savings.
- ❖ Co-hosted and organized three public Municipal Law Lectures where practicing attorneys provide a legal perspective on local planning, zoning and other municipal issues. Recent lectures included: Growth Management and Smart Growth, Effective Enforcement of Local Land Use Decisions and Regulations, and Nonconforming Uses and Vested Rights. We also prepared for the 2003 Law Lectures, in partnership with the NH Municipal Association.
- ❖ Completed and distributed the Lakes Region Demographic Profile; a comprehensive compilation of key socioeconomic indicators from the US Census, and other data sources.

- ❖ Convened several meetings of the LRPC Transportation Technical Advisory Committee (TAC) to enhance local involvement in transportation planning and project development. The TAC usually advises the LRPC on projects are of regional significance.
- ❖ Initiated the start of the Lakes Region Bicycle and Pedestrian Plan. This planning effort will help provide a blueprint for the location of local bike and pedestrian routes.
- ❖ Hosted a National flood Insurance Program Workshop for Local Officials that provided an overview of the National Flood Insurance Program and training for local officials.
- ❖ With assistance from the Community Development Finance Authority (CDFA) SEED Capacity Grant, LRPC completed a number of work products including the Demographic Profile, coordination with area economic development organizations and Main Street communities, and the computerization of town-level economic development data.
- ❖ Reviewed project proposals through the NH Intergovernmental Review Agreement that provides the region and local communities an opportunity to respond to applications seeking state and federal aid. LRPC reviewed many proposals having a combined investment total greater than \$16 million in the Lakes Region.
- ❖ Conducted over 160 traffic counts and several road inventories around the region, in cooperation with the NH Department of Transportation.
- ❖ Continued technical support to the Pemigewasset River Local Advisory Committee, in cooperation with the NH Department of Environmental Services.
- ❖ Convened four area Commission meetings that featured Natural Resources Planning: a Lakes Region perspective. The presentations were followed by facilitated discussions that identified issues and innovative natural resource initiatives.
- ❖ Planned the 18<sup>th</sup> annual household hazardous waste collection in the Lakes Region. In FY-04, two consecutive Saturdays were designated as collection days for the 24 participating communities. An estimated 20,000 total gallons of waste were collected, containerized, and transported to EPA approved end-of-life locations around the country.
- ❖ Updated the annual Development Trends in the Lakes Region, a survey of subdivision, housing construction, industrial, and commercial development.
- ❖ In consultation with the Transportation Technical Advisory Committee (TAC), LRPC prepared, adopted, and submitted to the NH DOT the latest regional recommendations for Transportation Enhancement Funding.
- ❖ Represented the region on several committees including: the NH Transportation Enhancement Advisory Committee, the Statewide steering committee to update the NH Airport System Plan, the Belknap County Economic Development Council, the Northern Rail Task Force, among others.
- ❖ LRPC also continues to assist start-up efforts of the recently opened Lakes Region Household Hazardous Product Facility.
- ❖ Secured funding from the NH Emergency Management Bureau to assist local communities with the preparation of all hazard management plans.



## Annual Report 2003

The year 2003 has once again been a real challenge for the home care industry and for VNA-Hospice. Because of financial cutbacks at both the State and Federal levels the Agency is once again struggling to find the finances necessary to provide the care that our citizens require and deserve. The VNA-Hospice is a not-for-profit Medicare certified home health and hospice care agency that is licensed by the State of New Hampshire. The Agency staff provides services to residents of Alton, Brookfield, Effingham, Freedom, Moultonboro, Ossipee, Sandwich, Tamworth, Tuftonboro, Wakefield and Wolfeboro.

The Agency continues to have three major programs and during 2003, we were privileged to provide the residents of Effingham with home health care, hospice care and maternal child health-community health services. We made a total of 592 visits to Effingham residents. This included 280 home care visits, 0 hospice visits, and 312 maternal child health visits. The total Agency staff has driven over 348,851 miles last year, while making a total of 31,432 visits.

VNA-Hospice's goal has always been to provide the residents of Effingham with the highest quality of professional health care services that is available. We have approximately 75 employees who work as a team to help us achieve this goal. We actively take part in many different educational programs and seminars in order to keep ourselves current and proficient in our individual specialty. We willingly collaborate with other health care providers in order to insure that the care provided is the most effective and efficient care we can provide. We continue to provide tele-health monitors to our most vulnerable patients. These monitors will take your blood pressure, your pulse, your oxygen concentration, your weight and a number of other important tests every day. The data is then transmitted via a phone line to our office where it is reviewed by a registered nurse and then sent to your individual doctor as necessary. Tele-health monitors allow us to see our patients every day even when a nurse is not scheduled to make a visit.

Thank you for your continued support and for allowing us to provide you with your home health care services.

Respectfully submitted,

Marilyn Barba, MS, RN, CHCE  
Executive Director



# Tri-County Community Action

Serving Carroll, Coos & Grafton Counties

448 WHITE MOUNTAIN HIGHWAY, TAMWORTH, NH. 03886

[603] 323-7400 ~ Toll Free 1-888-842-FUEL (3835) ~ Fax (603) 323-7411

## To the SELECTMEN and RESIDENTS of the TOWN of EFFINGHAM

The Tri-County Community Action/Carroll County is a private, non-profit agency that was established in 1965. The Carroll County Resource Center is located at 448 White Mountain Highway, Tamworth, NH. We have had **contact with 425 of Effingham's citizens, processed 209 Fuel Applications, 28 elderly, 19 disabled and linked 169 with other programs.**

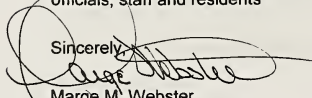
### **TRI-COUNTY COMMUNITY ACTION HAS SPENT \$123,545.00 ON EFFINGHAM'S CITIZENS BETWEEN JULY 1, 2002 AND JUNE 30, 2003.**

Tri-County Community Action is dependent upon funding from your town and neighboring communities countywide to provide necessary services for the less fortunate citizens in our communities. The local funds are combined with Community Services Block Grant, Fuel Assistance, New Hampshire Emergency Shelter Grant, Homeless Programs, EFSP, McKinney and private and corporate benefactors. We are the conduit through which USDA Surplus Food is distributed to the 10 Food Pantries and three dinner bells, a group home and a nursing home throughout the Carroll County in order to serve our residents.

Carroll County Community Contact has successfully partnered with individuals and families to assist them to identify barriers blocking the way to self-sufficiency. We have provided information, referrals and assisted with advocacy for more than **19,943 contacts** in Carroll County last year.

We greatly appreciate the support, cooperation and partnership with your elected officials, staff and residents

Sincerely,



Marge M. Webster

Director of Development.

VITAL STATISTICS REPORTED TO THE TOWN CLERK  
PERIOD ENDING DECEMBER 31, 2003

MARRIAGES

<u>GROOM'S NAME</u>	<u>GROOM'S RESIDENCE</u>	<u>BRIDE'S NAME</u>	<u>BRIDE'S RESIDENCE</u>	<u>DATE OF MARRIAGE</u>
Suprenard, Raymond R.	Effingham, NH	Powers, Kathryn L.	Effingham, NH	02/22/2003
Varney, Frank W.	Effingham, NH	Chouinard, Renee	Effingham, NH	02/22/2003
Harkins, Sean C.	Ossipee, NH	Van Tassel, Jennifer N.	Effingham, NH	03/01/2003
Abbott, Levi	Lincoln, NE	Edwards, Amanda M.	Effingham, NH	06/08/2003
Ripley, Danny W.	Effingham, NH	King, Linda F.	Effingham, NH	07/04/2003
White, Timothy L.	Effingham, NH	Meeder, Laurie A.	Effingham, NH	08/09/2003
Campbell, Joshua J.	Effingham, NH	Putnam, Michelle L.	Effingham, NH	09/27/2003
Gibbs, Jeffrey D.	Effingham, NH	McCullough, Colleen S.	Effingham, NH	11/01/2003
Hand, Walter J.	Effingham, NH	Soper, Diane L.	Effingham, NH	12/12/2003

DEATHS

<u>DECEDENT'S NAME</u>	<u>DATE OF DEATH</u>	<u>PLACE OF DEATH</u>
Huff, James F.	02/25/2003	Portsmouth, NH
Kanca, Stephen	04/04/2003	Effingham, NH
Davis, Frank H.	04/12/2003	Wolfeboro, NH
Jenness, Marie E.	06/28/2003	Wolfeboro, NH
Dearborn, Roland F.	09/10/2003	North Conway, NH
Leavitt, Lawrence B.	12/23/2003	Effingham, NH

BIRTHS

<u>CHILD'S NAME</u>	<u>DATE OF BIRTH</u>	<u>PLACE OF BIRTH</u>	<u>FATHER'S NAME</u>	<u>MOTHER'S NAME</u>
Kirkwood, Kayla Mary	01/12/2003	Dover, NH	Kirkwood, Darrell	Kirkwood, Nicole
O'Neal, Damon Chase	08/15/2003	Wolfeboro, NH	O'Neal, Sean	O'Neal, Trisha
Eldridge, Alexis Paige	09/09/2003	Laconia, NH	Eldridge, Timothy	Eldridge, Jessica





